

**Meeting Agenda  
Town of Morristown  
August 14, 2018**

**Pledge of Allegiance**

**Approval of Minutes of July 10, 2018**

**Executive Session (If Needed)**

**Correspondence**

**Public Comment 1**

**Old Business**

- 1. Village Dissolution Planning**
- 2. Cemetery Internment Bids**
- 3. Other Old Business**

**New Business**

- 1. 2019 Town Budget Process**

**Department Reports**

- 1. Highway Department**
- 2. Code Enforcement Office**
- 3. Sewer Districts**

**Executive Session (If Needed)**

**Public Comment 2**

**Adjournment**

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**Present:** Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman  
**Also Present:** Starr Carter (DANC), Tom Bell III, Chris Sherwin (Codes), Cheryl Shatraw (Village), Kevin Crosby (Village)

The meeting was opened at 7 PM by Supervisor Frank Putman.

**Pledge of Allegiance:** Led by Shawn Macaulay

**Approval of Minutes:** A motion was made by Councilman Coffin to approve the minutes of June 12, 2018 as presented. The motion was seconded by Councilman VanArnam.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Abstain, Frank Putman-Aye

**Reports- Code Officers Report**

The Code Officer provided the Board with a written report for both the Village and the Town. The Board discussed a proposal for a new fee structure for permits. The compared the current fee amounts with the proposed fee structure and against the fees charged by other towns of similar size in the region. After discussion Councilman VanArnam moved to adopt the proposed new fee structure as presented. The motion was seconded by Councilman Turner.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Abstain, Frank Putman-Aye

**New Business-Dissolution Planning-** The Board heard a presentation from Starr Carter of D.A.N.C. on next steps for the Town as the process of dissolution begins. The Implementation Plan contains identified tasks that need to be completed, including applying for a Citizens Re-Organization Empowerment Grant (CREG). She also presented a Technical Services Agreement that contains a Task Plan with a budget. Should the Town wish to engage D.A.N.C. to manage the dissolution process for the Town it will require a resolution to that effect and a resolution to apply for the CREG Grant for funds to conduct the dissolution process. The Town would need to provide a 10 percent local match. The Board discussed the TSA agreement and agreed that D.A.N.C. was familiar with the Village and Town governments, was experienced with the dissolution process and would be a good choice to provide the same service to the Town.

Councilman VanArnam moved resolution #8 of 2018 as follows: Be it Resolved, that the Town Board of the Town of Morristown authorizes Supervisor Frank Putman to execute a Technical Services Agreement with the Development Authority of the North Country, for providing the Town of Morristown professional services with the Village of Morristown

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dissolution process. Cost of said agreement not to exceed \$25,000. Seconded by Councilman Turner

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Abstain, Frank Putman-Aye

The Board next agreed that the Town should apply for the CREG Grant and Councilman VanArnam moved resolution #9, with a second from Councilman Macaulay as follows:

**Resolution #9 of 2018**

To Authorize Submittal of a Citizens Re-organization and Empowerment Grant (CREG) Application for Village of Morristown Dissolution Implementation

**Whereas**, the Village of Morristown established a Village Dissolution Study Committee in 2017 and applied for and was successful in obtaining funds from a Local Government Citizens Reorganization Empowerment Grant to complete a Village Dissolution Study and develop an Implementation Plan, and

**Whereas**, the Village Dissolution Study Committee developed a Village Dissolution Implementation Plan that was presented to the public, the Village of Morristown Board, and the Town of Morristown Board, and

**Whereas**, the Town Board endorsed the Village Dissolution Implementation Plan at a Town Board meeting held December 27, 2017 whereby the Village would dissolve into the Town of Morristown according to the Implementation Plan effective December 31, 2019, and

**Whereas**, the Village of Morristown Board approved the Village Dissolution Implementation Plan at a Village Board meeting held on January 23, 2018 and held a public referendum on Village Dissolution on June 26, whereby the Village registered voters voted in favor to dissolve the Village according to the Implementation Plan effective December 31, 2019, and

**Whereas**, the Town is eligible for a \$50,000 grant through the New York State Department of State's Local Government Citizens Re-Organization Empowerment Grant (CREG) for implementation tasks and the Town is required to contribute 10% of the total costs as local match to the State grant, and

**Now, Therefore**, be it resolved the Town of Morristown does hereby authorize the Town Supervisor to execute all documents necessary for the submittal of a CREG application for the Town for the Village of Morristown Dissolution Implementation.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Abstain, Frank Putman-Aye

**Correspondence:** Letters received from Gateway Museum and County Highway Department.

**Public Comment 1:** No comment received.

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**Old Business**

1. **Solar Consortium Update:** The Clerk updated the Board on the Consortiums Progress. Confirmation from National Grid that future projects will be grandfathered in for Net Metering.
2. **Opening of Cemetery Maintenance Bids:** Supervisor Putman opened the 2 bids received and read them aloud. Bid #1 was from JP Lawn Care and Snowplowing. Bid was for 14 mowing's at \$10,500. The second bid was from Seaway Valley Lawncare. The bid was for open ended mowing at \$12,800. The board reviewed the bids. The Board decided to accept the bid from Seaway Valley because they felt that being open ended mowing would be done through the Fall if the weather stayed nice. That way the cemeteries would be maintained beyond 14 mowing's if required. A motion was made by Councilman Macaulay and seconded by Councilman Turner to accept the bid from Seaway Lawn Care.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Abstain, Frank Putman-Aye

3. **Opening of Cemetery Internment Bids:** One bid was received from JP Lawn Care and Snowplowing. The Bid was opened by Supervisor Putman and read aloud. The bid was for 600 regular internments and 450 for cremations. The Board reviewed the established Town Cemetery rates and found them to be lower than the bid document. The Board directed the clerk to do a survey of similar sized Towns rates and report back. No action was taken on the internment bid at the present time.

**New Business**

1. **Dissolution Planning:** Covered at beginning of the meeting.

**Department & Committee Reports**

1. **Highway Department:** The Board received a written Report in their packet.
2. **Code Enforcement:** Covered at beginning of the meeting.
3. **Wastewater Districts:** Kevin Crosby reported that the new pump at the vacuum plant in District #1 has been received and installed. He also ordered replacement fuses for the plant. National Grid was experiencing an equipment problem that resulted in voltage problems that was blowing fuses. In District #2 he reported that there is a total of 12 pumps that need repairs. 6 are currently in the repair shop. And there are 5 spares available. The Supervisor will look at the funds available for repairs.

**Public Comment 2:** On behalf of the village Mayor Shatraw thanked the Town for its assistance in the completion of the road around bay street. The 1,800-foot extension will be paved in 2019. The Village is now working on the concrete work at the culvert approach.

**Adjournment:** Upon motion at 8 PM  
Minutes prepared and respectfully submitted by David Murray, Town Clerk