

**Meeting Agenda  
Town of Morristown  
February 13, 2018**

**Pledge of Allegiance**

**Approval of Minutes of: January 9, 2018**

**Correspondence**

**Public Comment 1**

**Old Business**

- 1. Economic Development**
- 2. Sewer Districts**
- 3. Town Office Building**
- 4. Other Old Business**

**New Business**

- 1. Resolution#4 Justice Court Audit for 2017**
- 2. Budget Modifications**
- 3. 2018 Exemptions/Income Ceiling Changes**
- 4. Cold War Exemption**
- 5. Resolution #5 County Hold Harmless**
- 6. Spectrum Franchise Contract**

**Department & Committee Reports**

- 1. Highway Department**
- 2. Code Enforcement**
- 3. DPW- Wastewater Districts**

**Public Comment 2**

**Adjournment**

**Meeting Minutes  
Town of Morristown  
January 9, 2018**

**Present:** Gary Turner, David VanArnam, Christopher Coffin, Shawn Macaulay, Frank Putman  
**Also Present:** Chris Sherwin, Town Manley, Trevor Emmett, 3 Members of the HCS Senior Government Class.

**Public Hearing #1** Supervisor Putman opened the hearing at 7 PM to take comments for or against Local Law #1 of 2018 A Local Law to Amend Local Law #3 of 2012 Exemption for Improvements to One and Two Family Residential Housing. No comments were received. Supervisor Putman closed the hearing at 7:02 PM.

**Public Hearing #2** Supervisor Putman opened the Hearing at 7:03 PM to take comments for or against Local Law #2 of 2018 Establishing a Real Property Tax Exemption for Persons with Disabilities and Limited Incomes. No comments were received. Supervisor Putman closed the hearing at 7:05 PM.

**Pledge of Allegiance:** Led by Shawn Macaulay

**Approval of Minutes:** A motion was made by Councilman Macaulay and seconded by Councilman Coffin to approve the End of Year minutes of December 28<sup>th</sup>, 2017.

**Vote:** Gary Turner-Aye, David VanArnam-Abstain, Christopher Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye 2018

A motion was made by Councilman Coffin and seconded by Councilman Macaulay, to approve the 2018 Organizational minutes of December 28<sup>th</sup>, 2017.

**Vote:** Gary Turner-Abstain, David VanArnam-Abstain, Christopher Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Correspondence**

**1. Chargebacks:** The Board received the Real Property break down of 2018 Chargebacks.

**2. Village of Waddington Proposal:** The Board discussed the letter from the Village of Waddington concerning Town interest in joining them in purchasing an airboat. Supervisor Putman directed Councilman Macaulay to get a proposal with costs. The Board also asked if the Village was proposing a consortium to maintain and administrate the use of the airboat.

**Public Comment 1-** No comment received.

**Old Business**

**1. Local Law #1– Home Improvement Exemption:** A motion was made by Councilman David VanArnam, and seconded by Councilman Gary Turner, to adopt Local Law #1 of 2018 A Local Law to Amend Local Law #3 of 2012 Exemption for Improvements to One and Two Family Residential Housing.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Christopher Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

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**2. Local Law #2 Disability Exemption-**A motion was made by Councilman Shawn Macaulay, and seconded by Councilman David VanArnam, to approve Local Law #2 of 2018 Establishing a Real Property Tax Exemption for Persons with Disabilities and Limited Incomes.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Christopher Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**3. Other Old Business:** The Board discussed the quote presented by Trevor Emmett for electrical work in the cellar. The Board agreed that it would be proper to request a second quote. The Board also received an update on the condition of the failing phone switch and other IT issues from Thomas Manley.

**New Business**

**1. Resolution#2 Life Flight:** A motion was made by Councilman VanArnam, and seconded by Councilman Shawn Macaulay, to approve Resolution # 2 as follows:

**Resolution #2 of 2018 Life Flight**

WHEREAS: North Country Life Flight, Inc. is a not for profit, tax exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training, medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake; and,

WHEREAS: The New York State Police aviation resources do not provide a medically trained team or medical equipment for patient transports; and

WHEREAS: The people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service which is free of charge to critically ill and seriously injured patients, and, therefore municipal governments are asked to pledge monies for this worthwhile program;

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the Town of Morristown hereby authorizes the Supervisor to enter into a contract with North Country Life Flight, Inc. for operating the medical component of the medevac program, which will serve its residents and visitors, and paying the amount of \$150.00, which represents the Towns share for 2018; and be it FURTHER RESOLVED: That the sum of \$150.00 is hereby appropriated to account

B – 4989.4 for payment to North Country Life Flight, Inc.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Christopher Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**2. Resolution #3 Setting Official Workday:** A motion was made by Councilman VanArnam, and seconded by Councilman Macaulay, to approve Resolution #3 of 2018 as follows:

**Resolution # 3 of 2018 Setting Standard Work Day for All Elected and Appointed Officials**  
**BE IT RESOLVED,** that the Town Board of the Town of Morristown hereby establishes the following as a standard work day for elected and appointed officials to determining days worked reportable to the New York State and Local Employees' Retirement System:

**Meeting Minutes  
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**ELECTED OFFICIALS**

Supervisor  
Councilmember's  
Town Clerk/Tax Collector  
Justice  
Five- day work week, six- hour workday

Superintendent of Highways  
Five-day work week, eight-hour day

**APPOINTED OFFICIALS**

Code Enforcement Officer  
Assessor  
Court Clerk  
Deputy Court Clerk  
Deputy Town Clerk  
Zoning Board of Appeals Members  
Planning Board Members  
Board of Assessment Review  
Animal Control Officer  
Five- day work week, six- hour day

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Christopher Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**3. 2018 Exemptions/Income Ceiling Changes:** The Board was informed that any exemption changes must be reported to the County Real Property Office before March 1<sup>st</sup>, which is taxable status date.

**4. Economic Development:** Councilman Coffin addressed the Board economic development in the Town. After a conversation with the, Board Councilman Coffin agreed to do some research and bring back ideas for them to consider.

**Department & Committee Reports**

**1. Highway Department:** A written Report was available

**Code Enforcement:** A report was given. It was noted that project valuation for 2017 was 2.5 million dollars

**DPW- Wastewater Districts:** Nothing to report

**Public Comment 2-** No comment received.

**Adjournment:** The meeting was adjourned upon motion at 7:51 PM

Meeting Minutes prepared and respectfully submitted by David Murray, Town Clerk

**MORRISTOWN TOWN COURT**

Supervisor  
Frank Putman

604 Main Street  
PO Box 240  
Morristown, NY 13664  
Phone: (315) 375-4148  
Fax: (315) 375-6385

Councilmen  
Christopher Coffin  
Shawn Macaulay  
Gary Turner  
David VanArnam

Town Justice  
James T. Phillips, Jr.

Town Justice  
Lisa J. Whitmarsh

February 2, 2018

Frank Putman, Town Supervisor  
Town of Morristown  
PO Box 240  
Morristown, NY 13664

Dear Supervisor Putman:

Pursuant to Section 2019-a of the Uniform Justice Court Act, it is the duty of every justice to present his/her records and dockets, at least once a year, to the auditing board of the town, which shall examine said records or dockets, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, I hereby advise that the court's records and dockets are available to be presented for such examination.

I look forward to working with you to schedule such examination in an expeditious manner.

Sincerely,



Carol A. Woodcock  
Court Clerk

## **Resolution # 04 of 2018**

### **Resolution Approving the Examination of the Justice Court Records for the Town of Morristown for the Fiscal Year 2017**

**Whereas**, on February 13, 2018, the Morristown Town Board has completed an examination of the financial and other records for the Morristown Justice Court for the Fiscal Year 2017 (January 1, 2017 – December 31, 2107), and

**Whereas**, the Town Board has found that all financial accounts were in balance and all other records of the Morristown Justice Court appeared to be accurate, complete and filed in a timely manner,

**Now Therefore Be It Resolved**, the Town of Morristown has completed their review and examination of the Morristown Justice Court records for the Fiscal Year 2017 (January 1, 2017 – December 31, 2107).

**Budget Modifications:**

General B

From: B1990.4 Contingent Acct. To: B4540.4 Ambulance Contract \$250.00

Total General B Transfer \$250.00\*

**This line was put in the 2018 budget at \$15,000.00. The correct budget amount should have been \$15,250.00. This budget modification is being submitted to cover the additional \$250.00.**

# ST. LAWRENCE COUNTY



## REAL PROPERTY TAX SERVICE AGENCY

Courthouse Room 249, 48 Court Street  
Canton, New York 13617-1169  
Bruce Green, IAO  
Director

VOICE (315)379-2272

FAX (315)229-3222

WEB SITE: <http://www.stlawco.org/departments/realproperty/>

TO: Town Assessors, Town Clerks & Town Supervisors – Canton, Colton, Fine, Fowler, Hammond,  
Louisville, Morristown, Norfolk, Oswegatchie, Parishville, Potsdam  
Village Assessors, Village Clerks & Village Mayors – Village of Canton & Village of Massena  
City Assessor, City Clerk & City Mayor - Ogdensburg

FROM: Bruce Green, Director *BG*

DATE: January 19, 2018

SUBJECT: Cold War Exemption

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With the recent change to Real Property Tax Law 458-b (Cold War Veterans exemption), a municipality can now adopt this exemption to be permanent: "a county, city, town, village or school district that has adopted a local law or resolution pursuant to paragraph (a) of this subdivision may adopt a local law or resolution providing that the exemption authorized by this section shall apply to qualifying owners, **without regard to such ten year limitation**".

The St. Lawrence County Board of Legislators is in the process of adopting a new Local Law which amends their originally adopted 2007 Local Law, allowing the County's Cold War Veterans exemption to be applied "without the ten year limitation". The St. Lawrence County Board of Legislators has set a date for a Public Hearing on February 5<sup>th</sup> and a full Board vote later that evening to adopt the Local Law. This will allow the County's Cold War Veterans exemption to become a permanent exemption.

Municipalities that have already adopted the Cold War Veterans exemption previously, will need to adopt a new Local Law or resolution – depending upon how the original authorizing legislation was enacted - if they wish to have their municipalities' Cold War Veterans exemption be applied without the ten year limitation. Otherwise, if your municipality does nothing, the exemption will expire when the ten year limitation is up. If you intend to adopt the new option in RPTL 458-b, a Local Law or resolution needs to be in place no later than March 1, 2019 for the following municipalities (Canton, Colton, Hammond, Louisville, Morristown, Norfolk, Parishville, Potsdam & City of Ogdensburg), so there is no loss of the exemption on tax bills in those municipalities. (NOTE: The schedule to adopt this new option for the rest of the municipalities that have adopted this exemption, is: by March 1, 2020 for Village of Canton & Village of Massena, March 1, 2024 for Fine, March 1, 2025 for Fowler and March 1, 2027 for Oswegatchie), so there is no loss of the exemption on tax bills in those municipalities.

At this point, no school district has adopted the Cold War Veterans exemption. We ask that if you do adopt a new Local Law or resolution, please provide the Real Property Department with a copy of it. If you would like to review St. Lawrence County's Local Law that is being adopted, let me know and we can send it to you once it is adopted.

Attachment

*Diana Black, Keyboard Specialist    Donna Brown, Coordinator of Real Property Tax Services  
Lisa Ciccirelli, Tax Map Tech    Vernon Cole, Tax Map Tech  
Patricia Fletcher, Senior Real Property Tax Service Aide  
Tina Miller, Aide    Darlene Nelson, Aide    Richard Paquin, Aide  
Michael Pearson, Tax MapTech/CAD Spec.    Jim Race, Sr. Tax Map Tech*



## COLD WAR VETERAN'S EXEMPTION – RP 458 b

10/30/2017

MUNICIPALITY	%	EXEMPTION CODE	DATE ADOPTED	FOR ROLL YEAR
St. Lawrence County	15%	41162	11/26/2007	2008
Town of Canton	15%	41163	1/8/2008	2009
Town of Colton	15%	41163	2/13/2008	2009
Town of Fine	15%	41163	4/10/2013	2014
Town of Fowler	15%	41163	6/3/2014	2015
Town of Hammond	15%	41163	12/10/2007	2009
Town of Louisville	15%	41163	3/11/2008	2009
Town of Morristown	15%	41163		2009
Town of Norfolk	15%	41163	3/25/2008	2009
Town of Oswegatchie	15%	41163	10/10/2016	2017
Town of Parishville	15%	41163	2/24/2009	2009
Town of Potsdam	15%	41163	2/23/2009	2009
City of Ogdensburg	15%	41163		2009
Village of Canton	10%	41157	9/22/2009	2010
Village of Massena	15%	41167	5/19/2009	2010

This list is as per SLC Real Property Records – 10/30/2017

Towns/Villages not on this list receive County Exemption only

## COLD WAR VETERANS EXEMPTION CODES

EXEMPTION CODE	DESCRIPTION	
4115_	RPTL458b-10, Cold War Veterans enacted at the 10% level	10% X ASSESSED VALUE
4116_	RPTL458b-10, Cold War Veterans enacted at the 15% level	15% X ASSESSED VALUE
4117_	RPTL458b-DS, Cold War Veterans with Disability	DISABILITY RATING X 50%
LAST DIGIT	JURISDICTION ALLOWING EXEMPTION	
0	COUNTY, CITY OR TOWN, AND SCHOOL – C/T/S	
1	COUNTY AND CITY OR TOWN – C/T	
2	COUNTY ONLY - C	
3	CITY OR TOWN ONLY - T	
4	SCHOOL ONLY - S	
5	COUNTY AND SCHOOL ONLY – C/S	
6	CITY OR TOWN AND SCHOOL – T/S	
7	VILLAGE ONLY - V	

RESOLUTION NO. 5 OF THE TOWN OF MORRISTOWN

**HOLDING HARMLESS THE COUNTY OF ST. LAWRENCE FOR PROVIDING SERVICE FOR 2018**

By the Town Board, Town of Morristown

**WHEREAS**, the Town of Morristown is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

**WHEREAS**, both the Town of Morristown and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

**WHEREAS**, in this joint cooperative endeavor the Town of Morristown and the County of St. Lawrence desires to be reimbursed for their expenditures, and

**WHEREAS**, the Town of Morristown is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

**NOW, THEREFORE, BE IT RESOLVED** that to the fullest extent permitted by law, the Town of Morristown will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Town of Morristown or any of its directors, officers, employees, contractors, representatives, or agents.

**BE IT FURTHER RESOLVED** that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance

On an "Occurrence" basis, with the following limits:

\$1,000,000 Each Occurrence  
\$2,000,000 General Aggregate  
\$1,000,000 Products Aggregate  
\$1,000,000 Personal Injury  
\$ 50,000 Fire Damage Legal Liability  
\$ 5,000 Medical Payment Expense

**BE IT FURTHER RESOLVED**, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

02/13/2018

Date

\_\_\_\_\_  
Town of Morristown

By: Frank Putman Town Supervisor