

**Town Board Special Meeting Minutes  
Town of Morristown  
March 4, 2024**

**Present:** Supervisor, Frank Putman; Councilman Chris Coffin; Councilman, David VanArnam; Councilman Gary Turner; Councilman Shawn Macaulay.

**Others Present:** Jill Sullivan, Town Clerk

**Called to Order:** The meeting was called to order by Supervisor, Putman at 5:16 pm.

**Pledge:** Councilman Shawn Macaulay led the pledge, and it was said by all.

**New Business:**

**Insurance Discussion:** Welcome Insurance Agent, Lee Staelens. Supervisor Putman stated the Town is looking for insurance to offer new employees.

Lee stated the Town could have each employee choose what they want to pay and what coverage or do group coverage which is chosen by the town. He reviewed the plan levels. Explaining that there is different levels Platinum being the best, then Gold, Silver, and Bronze being basic. MVP offers the same coverage as Teamsters without the LifeTime card.

Councilman VanArnam suggested that all the non-union employees be enrolled in the group coverage. There are four employees that could be taken off the Teamsters insurance and added to the new group coverage.

Councilman Macaulay suggested that the Town pay 85% of a single plan premium for all new hires after March 1, 2024, and our current employees' insurance remain as it is currently with the Teamsters.

The Teamsters insurance is a Silver Plan with a premium of \$7,917.00 and a pre-loaded lifetime card of \$3,600.00 per year with a higher deductible.

A gold plan through MVP with a \$600.00 deductible with a total premium of \$11,967.00 but the town will pay 85%, which is, \$10,172.46 and the employee will pay 15%, which is, \$1,795.14 per year. The same gold plan through Blue Cross/Blue Sheild would be \$14,000/year.

**MOTION**

**Councilman David VanArnam made the motion that all new employees hired after March 1, 2024, be offered MVP Gold Plan insurance coverage and the Town of Morristown pay 85% and the employee pay 15% of the premium. If the employee adds spouse or family coverage, the employee will be 100% financially responsible for that cost. Councilman Chris Coffin seconded the motion.**

**Vote: Councilman David VanArnam – Aye; Councilman Gary Turner – Aye; Councilman Chris Coffin – Aye; Councilman Shawn Macaulay – Aye; Supervisor Putman – Aye.  
Motion carried 5 – Ayes.**

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**MOTION**

**Councilman Chris Coffin made the motion for an opt out option for employees hired after March 1, 2024, that they be offered \$2,000 per year if the employee opts out of our insurance coverage and provides us proof of insurance coverage. Supervisor Putman seconded the motion.**

**Vote: Councilman David VanArnam – Aye; Councilman Gary Turner – Aye; Councilman Chris Coffin – Aye; Councilman Shawn Macaulay – Aye; Supervisor Putman – Aye.  
Motion carried 5 – Ayes.**

**Employee Handbook:** The revised Employee handbook was reviewed, and a correction was made to the vacation time 1 week for 1-3 years, 2 weeks for 4-7 years and 3 weeks for 8 plus years.

**MOTION**

**Councilman Shawn Macaulay made a motion to accept the Town Employee Handbook as revised. Councilman David VanArnam seconded the motion.**

**Vote: Councilman David VanArnam – Aye; Councilman Gary Turner – Aye; Councilman Chris Coffin – Aye; Councilman Shawn Macaulay – Aye; Supervisor Putman – Aye. Motion carried 5 – Ayes.**

**Other Business:** Supervisor Putman presented a map of the surplus property on the backside of Bay Street. He asked if the council is interested in selling the property and if so do we sell it in separate parcels or as one?

The Council is not willing to sell it at this time.

There was conversation about the assessments and doing re-values and not only on those with permits being issued. It was suggested that guidelines be set for the Assessor to get the Town to 100% full assessment.

**Adjournment:** Councilman Chris Coffin made a motion to adjourn the meeting seconded by Councilman David VanArnam. The meeting was adjourned at 6:35 pm.