

Meeting Minutes
Town of Morristown
Meeting Minutes
May 11, 2021

Present: Chris Coffin, Gary Turner, David VanArnam, Shawn Macaulay, Frank Putman(Virtual)
Also Present: Jill Sullivan, Wayne Moquin, Joe Lightfoot, Gregg Mallette (Codes), Dean Hoffman (Highway)

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: A motion was made by Councilman Macaulay to approve the minutes of April 13, 2021 as presented. The motion was seconded by Councilman Turner.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye, Frank Putman-Aye The Motion Passes

Correspondence: None

Public Comment: Jill Sullivan introduced herself to the Board. She is running for the open Town Clerk position in November.

Old Business

1. Supervisors Update:

2. REDI Grant Update: Blueprints and the engineering design has been received by the Town. The project has been sent out for bid.

3. Bayside Park Dock Grant: The Board discussed the need to bid phase 3 of the project. A motion was made by Councilman VanArnam, seconded by Councilman Turner, to advertise for bids for Phase 3 of the Bayside Park Dock Grant. Bid notice to appear May 15 with a deadline to receive sealed bds on May 21st at 4 PM. Meeting to open bids received on May 25th at 6 PM.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye, Frank Putman-Aye The Motion Passes

4. Capital Replacement Planning: Councilman Coffin led a discussion on work the committee has done. The Board discussed the replacement schedule and town equipment to keep, replace or remove from inventory. The replacement schedule has been adjusted for some items. The Board has copies of the Asset Management Plan

5. Public Employer Health Emergency Plan: The Board reviewed some items of concern in the plan. They decided that they understood the items were either New York State DOH, or CDC guidelines, and agreed they would stay in the plan. A motion was made by Councilman VanArnam to approve the Health Emergency Plan as submitted with the qualification that the Town will follow the plan to the best of its ability as circumstances allow. The motion was seconded by Councilman Macaulay.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye, Frank Putman-Aye The Motion Passes

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6. Surplus Properties Sales: Supervisor Putman updated the Board. He is currently awaiting for an appraisal quotes. The Town has received a second letter of interest from a property owner bordering the 2- acre parcel. Councilman Macaulay asked about other parcels the Town might want to subdivide and sell. Councilman Coffin stated that he would advise that the Board make a plan to look at what to retain and what to make available to the public.

7. Salaries: The Board discussed the 2022 salary for the new Town Clerk. Councilman Macaulay stated that the candidates need to know what the salary and benefits will be. Supervisor Putman wants to discuss this issue with both candidates to find out what their salary expectations are. Supervisor Putman stated that the health insurance benefit should not be offered. Councilman Macaulay wants to offer it. Supervisor offered partial coverage and cap that amount. He also commented that this is an elected versus hired position.

New Business

- 1. Resignation of Justice Position:** The Clerk has received a resignation from Justice Whitmarsh effective June 7, 2021. The Board discussed if the time was right to reduce the 2 justice positions down to 1 position. Councilman Macaulay told the Board the Town of Hammond just went through the process of reducing down to 1 position. Hammond presented a local law, had a public hearing and adopted the law. He also provided a report showing the total number of cases the Town of Morristown Justice Court handles each year has been steadily declining each year. Councilman Macaulay also stated that there is a tight time limit to accomplish this but that it can be done. Supervisor Putman polled the Board if they were in favor of reducing the 2 justice positions down to 1 position. All 4 Board members and the Supervisor were in favor of reducing the justice positions down to 1 position. The Board directed the Clerk to contact the Town Attorney and research the procedure so the Board can move forward with the reduction process.
- 2. Board of Assessment Review:** Councilman Turner asked if the public would have onsite access this year on Grievance Day. The Clerk stated that the Grievance Day proceedings were open to the public.

Department Reports

Highway Department: The plows have been removed again. 2 trucks will have the boxes sandblasted and painted. The old excavator has been sold and the new one has been ordered.

Code Enforcement: A written report was presented. More new home construction continuing. Issues with junk and garbage continues and will be consulting the Town Attorney for assistance. The new plotter printer has been ordered.

County: Joe Lightfoot shared some county issues including purchase of a new drone by the Sheriff's Department, and a new canine officer. Trails groups are looking for more funding, the County Attorney now has oversight for the Department of Social Services. Indian Land Claims are still ongoing.

The meeting was adjourned upon motion at 8:45 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk

Town of Morristown
Special Meeting Minutes
May 25, 2021

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman

The meeting was convened at 6 PM by Supervisor Frank Putman. Supervisor Putman stated that the purpose of the meeting was to open sealed bids received for Phase 3 of the Bayside Dock Repair Grant. The Clerk informed the Board that 1 bid was received. Supervisor Putman opened the bid. The bid was from RDI Construction, Inc. He read the bid aloud to the Board. The bid specified labor, materials, mobilization and a turbidity curtain for \$115,654.08

The Board discussed the bid and agreed that it was acceptable. A motion was made by Councilman VanArnam to accept the bid from RDI Construction, Inc. for repair work at Bayside Park at a bid amount of \$115,654.08. Work to be performed as per contractor's proposal. The motion was seconded by Councilman Coffin.

The Clerk was directed to record the roll call vote.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
The motion passed unanimously.

The Board appointed Highway Superintendent Dean appointed as Clerk of The Works.

The meeting was adjourned upon motion at 6:10 PM.

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk