

**Town Board Meeting Minutes
Town of Morristown
May 10, 2022**

Present: Supervisor, Frank Putman; Councilman Gary Turner; Councilman Shawn Macaulay; Councilman Dave VanArnam; Dean Hoffman, Highway Superintendent; Gregg Mallette, Code Enforcement Officer; Jill Sullivan, Town Clerk

Absent: Deputy Supervisor, Chris Coffin

Guests Present: Josh Carter, Cheryl Warren, Scott Ritchie, Carol Woodcock

Called to Order: The meeting was called to order by Supervisor Putman at 7:05 pm.

Pledge of Allegiance Led by Shawn Macauley and said by all.

Approval of Minutes of April 12, 2022 Town Board Meeting: A motion was made by Councilman VanArnam to approve the April 12, 2022 Town Board meeting minutes as written and presented. The motion was seconded by Councilman Macaulay.

Vote: David VanArnam – Aye, Gary Turner – Aye, Frank Putman – Aye, Shawn Macaulay – Aye.

Correspondence:

- 1) The minutes of the April 13, 2022 Morristown Recreation Committee meeting were distributed.

Public Comment: Josh Carter and Cheryl Warren asked if the bright flood light on a utility pole at their residence could be disconnected. After discussion about the light and the location of it, it was thought to be installed by the previous owner and the power may be coming from the garage or the residence. Councilman VanArnam will stop and look at it. If it is the town's light, then the town will take care of it but if not, it will be the owners responsibility.

Janet Newtown stated she is chair of the book houses. She is asking if she could get a key to the 402 Gouverneur Street office to have access to the books when needed. The board thought that was appropriate and a key will be available at the Clerk's office.

Supervisor's Update: Supervisor Putman stated all updates and information he has will be discussed throughout the agenda.

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Old Business:

- 1. Financial Report:** Copies of the financial report were distributed to all Board Members.
- 2. DANC Reports:** Copies of the DANC reports for the months of February and April 2022 were distributed to all Board Members. There is nothing out of the ordinary in the monthly reports.
- 3. Surplus Property:** a) A revised draft referendum was sent back to Andy Silver, asking him to remove lot #4 from the list of properties for sale.
- 4. Water/Sewer Local Laws:** Supervisor Putman informed the board that the Town Sewer Local Law has been drafted with revisions to add District #3 and sent to Andy Silver for review. It will become Town Sewer District #1, District #2 and District #3 Local Law #2 of 2022. We will begin working on the Town Water Local Law.

New Business

- 1. Morristown Recreation Committee:** Scott Ritchie and Carol Woodcock stated the recreation committee is looking to put up a storage/concession building at the field behind the fire station. The committee does not have the funds for this project and is asking the town for financial help. The project wouldn't start until after the baseball/softball season is over. The Fire District did give approval for the building to be on their property. After discussion about the cost and the construction of the building, the board asked for some quotes so action could be taken.
- 2. Enhanced Accounting Software:** Carol Woodcock stated that the current computer software that is being used in the accounting office is not very user friendly and they would like to go back to using Enhanced Accounting System. We would be a returning customer, so these proposed costs are at 20% discounted price. The cost to purchase the software with the modules, the installing and data transfer, and training is \$5,500 plus \$1,000 annual maintenance fee is \$1,000. For the current software system it is \$12,000 plus \$3,000 for maintenance.

There was discussion about what capabilities the Enhanced Accounting software has that the current software does not have. The budget program through Williamson is a good one but is not the best with Enhanced. Councilman Macaulay stated that the employees use it so they should know best what is best. The current program is sufficient though the end of the year but with a new employee coming to the office it would be a good thing to train on one program they'll be using and not have to learn two different programs.

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Other Business

- 1. Sub-Division of Property for Crosby and Peck:** We can by-pass the Planning Board and send a letter to the Lawyer for the sub-division of the Property for Crosby and Peck.
- 2. Board of Appeals Members:** The resignation of Jim Bogardus was not legit and wishes to remain a member of the Board of Appeals. Arik Turner has been made aware of the situation and has agreed to be an alternate.

Department Reports:

Town Clerk: Jill Sullivan presented and reviewed a written report to the board.

Highway Department: Dean Hoffman reported that DANC has provided study maps of relocating water plants away from the river and to replace some piping. There are two options. After reviewing the maps and discussing the purpose, the census was to keep the plants where they are. They are recommending adding laterals.

Dean stated the town will be responsible for the costs of the pumping of sludge. The county wants to buy the portable sludge pump for the county to use.

We have \$288,000 in CHIPS money. The cost of blacktop has increased as well as diesel, so it probably won't go as far this year. The plan is to fix the worst areas and sit on money and hope for a decrease in costs for next year. The county will resurface Bay Street due to the removal of the bridge.

It will be 14-16 months before we can get a truck chassis. Dean received a quote of \$135,000 good through June 2022 and for \$105,000 for the belly scrapper (plow). The total cost for a truck with belly scrapper is \$240,000. This would replace a 2005. The money has been in the budget and Dean is proposing to put the order in now because it's going to be awhile.

MOTION

**Councilman VanArnam made a motion to order the new truck with belly scrapper for \$240,000
Councilman Macaulay seconded the motion.**

Vote: David VanArnam – Aye, Gary Turner – Aye, Frank Putman – Aye, Shawn Macaulay – Aye.

DANC reported that the pumping of rainwater issues were found on River Street and Main Street. So that will have to be addressed with the homeowners.

Code Enforcement: Gregg Mallette presented a written report including a list of permits and violations. It has been steady with many inquiries for building projects. The Verizon tower project, on Walrath road, have been fully permitted. Andy Silver should have the Violations/Complaints

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drafts ready for Supreme Court by next Friday. Gregg had the flood plan management meeting/audit today. She was looking back to 2014 and wants him to approach the homeowners to fix the problems that were found. The Flood Plan Management representative will send a report with all the findings and actions need to be taken.

Gregg will be out on medical leave at the end of May for approximately 8 weeks. Russ Lawrence will be assisting during Gregg's absence.

It was mentioned that materials on the side of the road need to be addressed by Gregg. It was suggested that a letter be sent out to property owners.

Assessor: A written report was distributed.

Adjournment: The meeting was adjourned upon motion by Councilman VanArnam at 8:11 pm.