

**Town of Morristown  
Regular Monthly Meeting  
July 10, 2012**

**Present:** Gary Turner, David VanArnam, David Stout III, Howard Warren, Frank Putman

**Also Present:** Kay Davis, Kevin Crosby, Joe Lightfoot, Tim Burley, Jay Berkman, Andy Mason, Cheryl Shatraw

Supervisor Putman opened the meeting at 7:07 PM

**Approval of Minutes:** A motion was made by Councilman Warren, and seconded by Councilman VanArnam to approve the minutes of June 12, 2012.

Vote: G. Turner - Aye, D. VanArnam-Aye, D. Stout-Aye, H. Warren-Aye, F. Putman-Aye

**Correspondence** Thank you note from the Black Lake Association for Town appropriation for weed control on Black Lake was received.

**Public Comment Period**

Joe Lightfoot spoke to the Board about the Redistricting Plan going to public referendum, the snow removal contract, and the Solid Waste Authority remaining a county function.

**Old Business**

**1. River Road East Sewer Project-** Andy Mason gave a construction status report (the last 4 connections should be done this week, box culverts will be installed, and orderly remediation is in progress), Tim Burley stated that all complaints need to be reported to the Town Clerk. Tim also asked the Board to approve a no cost contract extension for 1 week. A motion was made by Councilman VanArnam, and seconded by Councilman Stout to approve a one week extension of the contract at no additional cost.

Vote: G. Turner - Aye, D. VanArnam-Aye, D. Stout-Aye, H. Warren-Aye, F. Putman-Aye

Mr. Burley also stated that his engineers will be purchasing the pump and tank setup for the Town truck. He is working with Carrie Tuttle (DANC), and Mark Gebo on the final drafting of the sewer law which will now cover both districts when enacted. Mr. Burley brought to the Boards attention that an installation that can't proceed because of an unsafe deck that could endanger the construction crew. The Code Officer was requested to visit the site and make a determination as to the condition of the deck.

**2. Wind Law-** Kay Davis reported that the updated material was sent to LaBella, and has been reviewed. At this time they are completing a new SEQR. LaBella will be involved in setting up at least 2 public hearings as the Town goes through the adoption process.

**3. Code of Ethics-**The Board agreed to table any discussion.

**4. Teamsters Contract-**See end of meeting.

**5. Brier Hill Cemetery Fence-**Superintendent Bogart reported that he had inspected the fence. Alpine Fencing did the installation. They will meet with him soon for the purpose of providing a quote to repair the fence and to install a bottom rail on one side. On another matter the Superintendent also reported on the tree at 1080 Sand Street Road that needs to be removed from the Town ROW. Two tree removal contractors have been contacted and will come up to look at the job and give us quotes.

**New Business**

**1. Local Law #4 of 2012-Proposed Change of Highway Superintendent Position from Elected to Appointed** –he Board received a copy of the proposed law and set a public hearing for August 14<sup>th</sup> at 7 PM.

**Town of Morristown  
Regular Monthly Meeting  
July 10, 2012**

**2. Gateway Museum Annual Request** –The request has been vouch red for payment, and was pre-approved by the Board.

**3. Resolution # 6 of 2012- Cancer Action** –Supervisor Putman asked for a motion from the Board to support the resolution but none was forthcoming.

**4. Resolution # 7 Hazard Mitigation Plan**-A motion was made by Councilman Warren and seconded by Supervisor Putman to move resolution # 7 of 2012 as follows:

**AUTHORIZING ST. LAWRENCE COUNTY TO ACT ON BEHALF OF THE TOWN OF MORRISTOWN AS A PARTICIPATING JURISDICTION IN A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Town of Morristown has limited capability to undertake extensive participation in the preparation of a hazard mitigation plan, and

WHEREAS, St. Lawrence County is able to act on behalf of the Town of Morristown in the analysis and development of a hazard mitigation plan, and

WHEREAS, St. Lawrence County shall prepare a hazard mitigation plan in accordance with 44 FEMA requirements at 44 C.F.R. 201.6, and

WHEREAS, St. Lawrence County shall deliver a draft copy of the Plan for public comment as well as the governing body’s comment during the planning process and prior to adoption,

NOW THEREFORE, the Morristown Town Board authorizes St. Lawrence County on behalf of the Town of Morristown to prepare the St. Lawrence County Multi-Hazard Mitigation Plan, which shall be reviewed and considered for adoption by the Morristown Town Board upon completion.

Vote: G. Turner - Aye, D. VanArnam-Aye, D. Stout-Aye, H. Warren-Aye, F. Putman-Aye

**5. Resolution # 8 of 2012 Annual Reporting Requirement**- A motion was made by Councilman VanArnam, and seconded by Councilman Turner to move resolution # 8 of 2012 as follows:

**Reporting Days Worked-**

**BE IT RESOLVED**, that the Town Board of the Town of Morristown hereby establishes the following as a standard work day for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees’ Retirement System :

**ALL ELECTED OFFICIALS**

- Supervisor (1)
- Councilmember’s (4)
- Town Clerk/Tax Collector (1)
- Justice (2)
- Five day work week, six hour day
- Superintendent of Highways (1)
- Five day work week, eight hour day

Town of Morristown  
 Regular Monthly Meeting  
 July 10, 2012

**ALL APPOINTED OFFICIALS**

Code Enforcement Officer (1)  
 Assessor (1)  
 Court Clerk(1)  
 Deputy Court Clerk (1)  
 Deputy Town Clerk (1)  
 Zoning Board of Appeals Members (5)  
 Planning Board Members (5)  
 Board of Assessment Review (3)  
 Animal Control Officer (1)  
 Five day work week, six hour day  
 Motor Equipment Operators (4)  
 Five day week , eight hour day

Hours Reported for 2012

<b>Title of Elected Official</b>	<b>Name</b>	<b>Standard Work Day (Hrs/day)</b>	<b>Term Begins/ Ends</b>	<b>Participates in Employers Time Keeping System (Y/N)</b>	<b>Days/Month (based on Record of Activities)</b>
Supervisor	Frank L. Putman	6	01/01/2010-12/31/2013	N	1.83 days per month averaged
Highway Superintendent	Michael L. Bogart	8	01/01/2010-12/31/2013	N	26.92 days per month averaged
Town Clerk Tax Collector	David Murray	6	01/01/2010-12/31/2013	N	23.69 days per month averaged
Code Enforcement Officer	Lanetta K. Davis	6	01/01/2010-12/31/2010	N	30.85 days Per month averaged

**Town of Morristown  
Regular Monthly Meeting  
July 10, 2012**

<b>Justice</b>	<b>James T. Phillips, Jr.</b>	<b>6</b>	<b>01/01/2012 12/31/2015</b>	<b>N</b>	<b>15.1 days per month averaged</b>

Vote: G. Turner - Aye, D. VanArnam-Aye, D. Stout-Aye, H. Warren-Aye, F. Putman-Aye

**Department Reports**

**1. Code Enforcement-**A written monthly report was given out. Kay Davis reported that the Army Corp of Engineers was coming to Black Lake to study the weed problem. She asked the Board for permission to put approved building plans on the town website to assist builders and homeowners. The board gave permission to do so. Additionally she asked the Board to approve a web page that lists Morristown businesses and services with links and contact information. The Board also approved that request. The Board asked her if she went out on weekend calls. Ms. Davis states that she was available and did go out on weekends to meet with homeowners and contractors.

**2. Highway Department-**Written report was given to the Board. The Board approved a request by the Highway Superintendent to hold a surplus sale by sealed bid.

**3. Sewer Department-**Kevin Crosby reported that only one call was received in June.

**Additional Business-**IMA for Sewer District #2. A motion was made by Supervisor Putman, and seconded by Councilman VanArnam to approve the revision to the IMA for Sewer District #2 and authorize the Supervisor to endorse the revised agreement.

Vote: G. Turner - Aye, D. VanArnam-Aye, D. Stout-Aye, H. Warren-Aye, F. Putman-Aye

At 8:20 PM a motion was made by Supervisor Putman, seconded by Councilman VanArnam to enter into executive session to discuss matters relating to contract negotiations under provisions of the Taylor Law.

Vote: G. Turner - Aye, D. VanArnam-Aye, D. Stout-Aye, H. Warren-Aye, F. Putman-Aye

The Board left executive session at 9:25 PM. Supervisor Putman reported that no action was taken while in executive session.

**Adjournment-** The meeting was adjourned upon motion at 9:26 PM.

Meeting minutes prepared by and respectfully submitted by David Murray, Town Clerk