

# ***NOTICE***

## CODE ENFORCEMENT OFFICE

### “New Policy”

Starting on *January 1, 2017* no permits will be issued the same day permit application is submitted.

### Review Process

1 – 2 days for review. Examples (siding, reroofing, heating, plumbing, electrical & window & door) replacement if header size changes.

3 – 5 days for review. Examples (decks, porches, sheds, garages, additions & remodels.)

5 – 7 days for review. Examples (1&2 family homes, multi-family homes and all commercial projects.)

*Thank you for your anticipated cooperation with this matter....*

*Christopher Sherwin*



*Town and Village*

*Code Enforcement Officer*