

**Town Board Special Meeting Minutes  
Town of Morristown  
December 28, 2023**

**Present:** Supervisor, Frank Putman; Councilman Chris Coffin; Councilman, David VanArnam; Councilman Shawn Macaulay (by phone).

**Absent:** Councilman, Gary Turner.

**Others Present:** Jill Sullivan, Town Clerk

**Called to Order:** The meeting was called to order by Supervisor, Putman at 4:01 pm.

**Pledge:** The pledge was said by all.

**New Business:**

**2023 Budget modifications and Amendments:** Councilman Coffin stated that the purpose of this meeting is because there are modifications and amendments to be made so the books can be closed out for 2023 and to set up a loan for \$48,248.00 plus interest from general fund to water fund. The amount of interest will be determined based on local banking interest rates.

Budget modifications are when the lines change and not the amounts, amendments are when amounts are being changed.

There are Budget modifications and amendments for General, Highway, and water with just modifications to all three sewer districts.

**MOTION**

**Councilman Chris Coffin made a motion to approve the 2023 Budget modifications and amendments and set up the loan from general fund to the water fund as presented. Councilman VanArnam seconded the motion.**

**Vote: Councilman VanArnam – Aye, Councilman Macaulay – Aye, Councilman Coffin – Aye, Supervisor Putman - Aye. Motion carried 4 Ayes.**

**Other Business:**

**Highway Barn Fire:** Councilman Coffin has done some research on the money received for the Highway Barn Fire. The State Comptrollers office recommends setting up a revenue and expenditure list. This has been done and it has been helpful.

There was discussion about the remaining work to be done and being on budget. Councilman VanArnam feels the electrical may be higher than anticipated. He will contact John Patterson to discuss it. We are good on the heating portion.

**Municipal review:** Councilman Coffin is suggesting that we have an outside Municipal review. The cost is in the range of \$7 – 10,000.

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**Insurance:** We received our 2024 renewal from St. Lawrence Insurance Agency. There is an increase with some options for add ons. The increase for buildings is 20 – 25%. There was discussion about there not being many options for municipality insurance. It was suggested to go ahead with he renewal for 2024 and explore the options for 2025.

**Loader:** Councilman Macaulay asked if we need two loaders or could one be sold? There was some discussion, and there will be further discussion when Dean is available.

**Adjournment:** Councilman Coffin made a motion to adjourn the meeting seconded by Councilman Macaulay. The meeting was adjourned at 4:12 pm.