

**Meeting Minutes  
Town of Morristown  
February 11, 2020**

**Present:** Chris Coffin, Gary Turner, Shawn Macaulay, Frank Putman

**Absent:** David VanArnam

**Also Present:** Dean Hoffman (Highway), Manasseh Burt (DANC), Brian Nutting (DANC), Tom Bell (ZBA), Dona Hooker, Donnie Aldrich, Neal White, Nada Griffith, Wayne Sardullo, Jr.

**Pledge of Allegiance:** Led by Shawn Macaulay

**Approval of Minutes of January 14, 2020:** Supervisor Putman noted a necessary correction to the minutes. A motion was made by Councilman Macaulay to approve the minutes of January 14, 2020 with the noted correction. The motion was seconded by Councilman Turner.

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Correspondence:** Supervisor Putman noted correspondence received from Ted Zoli and Morristown Recreation Committee for review by the Board.

**Public Comment 1**

1. Neil White and Nada Griffith addressed the Board on the issue of parking and access for their residence at 205 Gouverneur Street. Mr. White stated that he faces harassment from his neighbor and can't park in the right of way. He also stated that he can't place his garbage cans out for collection in the right of way due to the neighbor's harassment. Nada White read a prepared statement to the Board concerning the parking situation. Neil White approached the Board and alleged that Supervisor Putman was colluding with an adjacent neighbor to prevent them (the Whites) from access and parking for their property. Supervisor Putman stated that he didn't appreciate the allegations made against him. Supervisor Putman stated that he would recuse himself from this matter and he asked Councilman Shawn Macaulay to investigate and handle the Town's investigation into the parking and access complaint. Mr. White left the meeting. Nada White finished presenting her statement to the Board and left the meeting.

**Old Business**

**1. Supervisors Update:**

The parking agreement between the Town on Dockside Villages has been signed. The Supervisor provided a document from National Grid on upgrading lighting districts to LED.

Tech support is working on recovering financial information that was removed from the village clerk's computer after the computer was recovered. The Town has also recovered the copier that was given away.

2. **Water Street One-Way Street-Change:** The change from one-way traffic back to two-way traffic on Water Street in the hamlet occurred on Monday, February 10<sup>th</sup>.

**Meeting Minutes  
Town of Morristown  
February 11, 2020**

- 3. Local Laws- Setting of Public Hearing for Local Laws:** Councilman Turner moved Resolution #6 as follows: Resolution #6 of 2020 Proposed Local Laws

Be It Resolved, that the Morristown Town Board wishes to set a public hearing to take comment for or against the adoption of the following local laws: Local Law #1 of 2020-Banning of Open Containers Law, Local Law #2 of 2020- No Loitering Law, Local Law #3 of 2020- Parking Ban Law, Local Law #4 of 2020-Winter Parking Ban Law, Local Law #5 of 2020-Curfew Law, Local Law #6 of 2020-Town Parks Law, Local Law #7 of 2020-Required Notice Before Commencing a Civil Action Law, Local Law #8 of 2020-Regulation of the Use of Town Docks Within the Town of Morristown Law, Local Law #9 of 2020-Banning of Dogs from the Morristown 4<sup>th</sup> of July Parade Law, and

Be It Further Resolved that the Clerk is directed to post a legal notice thereof, and

Be It Further Resolved that such Public Hearing will be held at 6 PM on Wednesday, February 19, 2020 at 402 Gouverneur Street.

Councilman Coffin seconded the resolution.

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 4. RFP for Review of Village Financial Records:** One firm has responded and will be submitting a proposal next week.

**New Business**

- 1. New 3 Year Snow & Ice Agreement:** The Board agreed they were ready to move the authorization to sign the new contract. A motion was made by Councilman Coffin, with a second by Councilman Turner, to approve the execution of the new three- year Snow and Ice Removal Agreement with St. Lawrence County.

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 2. Income Exemption Ceiling Limits:** The Board agreed that there would be no changes made to the current income exemption limits for 2020.

- 3. County Hold Harmless Resolution:** Councilman Turner moved Resolution #5 of 2020 as follows: Resolution No. 5 Of the Town of Morristown Holding Harmless the County of St. Lawrence For Providing Service For 2020

By the Morristown Board of Councilman, Town of Morristown

**WHEREAS**, the Town of Morristown is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

**WHEREAS**, both the Town of Morristown and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

**WHEREAS**, in this joint cooperative endeavor the Town of Morristown and the County of St. Lawrence desires to be reimbursed for their expenditures, and

**WHEREAS**, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

**Meeting Minutes  
Town of Morristown  
February 11, 2020**

**NOW, THEREFORE, BE IT RESOLVED** that to the fullest extent permitted by law, the Town of Morristown will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Town of Morristown or any of its directors, officers, employees, contractors, representatives, or agents.

**BE IT FURTHER RESOLVED** that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance. On an "Occurrence" basis, with the following limits:

- \$1,000,000 Each Occurrence
- \$3,000,000 General Aggregate
- \$1,000,000 Products Aggregate
- \$1,000,000 Personal Injury
- \$ 50,000 Fire Damage Legal Liability
- \$ 5,000 Medical Payment Expense

**BE IT FURTHER RESOLVED** that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

The resolution was seconded by Councilman Macaulay

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

4. **Kinsley Power Systems Agreement:** A motion to authorize endorsement of the agreement was made by Councilman Macaulay and was seconded by Councilman Coffin.

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

5. **DANC Reports:** Brian Nutting of DANC presented a report to the Board of the repairs done to date on the wastewater and water plants. He also reported on the state of dis-repair the Town encountered at the treatment plants. Further repairs and replacement of some equipment are needed.

Repairs Summary Town of Morristown Water and Wastewater Facilities

Wastewater Facilities (Completed Repairs):

1. The Waste Sludge Pumps in SBR Tanks 2, 3, 4 have been removed, cleaned, and repaired and are now in working order. The piping on pumps 3 and 4 found broken and was replaced with schedule 80 piping. Pump 2 piping was not broken but replaced as a precautionary measure. Pump 2 had a chain wrapped around the impeller, chain was removed. All pumps were tested before putting back in service.
2. SBR Tanks 2 and 4 were completely emptied, washed down and inspected before being put back in service. Tanks 1 and 3 to be emptied and inspected during warmer weather.
3. Blower motor sent to Lawton Electric for repair. Motor was installed and issues still remain, further investigation is required.

4. Chlorine pump was inadequately sized, Slack Chemical provided a spare pump until a new one can be purchased. Operator will obtain a quote.
5. Koester and Associates made a site visit on 1/16/2020 to repair faulty level probes in SBR tanks 2 and 4. Shortly after the first visit tank 4 probe failed. Koester returned on 2/4/2020 and installed a spare probe. The spare probe is working but is the wrong size and needed to be calibrated differently to function.
6. Several wire connections found disconnected in the control panel. Loose wires were reconnected and tightened.
7. Installed eyewash station
8. Heater replaced in chlorine room
9. Repaired 5 E- One Grinder Pumps - Total Cost \$974.54(parts - \$561.54, labor - \$416)

Wastewater Facilities (Repairs Needed):

1. Replace isolation valve and check valve at the vacuum pump station. System will need to be shut down, recommend work be performed at night.
2. Realign motor on pump at vacuum station (isolation valve needs to be replaced first).
3. Install belt guard on pump at vacuum station.
4. Install or repair emergency lights at WWTP.
5. Purchase a spare level probe in case of failure.
6. Guardrail and toe boards needed at vacuum station.
7. Annual preventative maintenance on Gorman Rupp Lift Stations.

Water Facilities:

1. Installed eyewash station
2. Stairs installed by Town Staff
3. Electrical outlets improperly wired were correctly wired Water Facilities (Repairs

Needed):

1. Waste tank needs permanent cover and access secured

Manasseh Burt from DANC reported that the NYS Department of State has extended the Town Contract for an additional year to allow the completion of some dissolution tasks. He further informed the Board that DOS has agree to allocate the Village contract to the Town and that will allow the capture of funds expended by the Village in 2019. He told the Board that the Village never submitted *any* requests for reimbursement of the allocated funds from the State Dissolution CREG Grant. The Board agreed that the Town would like to access the additional funding and have The Development Authority of the North Country continue to administer the Grant funding process. A motion was made by Councilman Gary Turner, to move the remaining \$10,737 in the Town CREG Grant funds over to the Local Law Review task lone item. The motion was seconded by Councilman Macaulay.

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Board action to amend the Agreement for Technical Services Between the Town of Morristown and the Development Authority of the North Country**

A motion was made by Councilman Coffin to contract with DANC to administer the re-allocated Village CREG Grant on behalf of the Town of Morristown at a combined administrative cost for both grants not to exceed \$40,000. That motion was seconded by Councilman Macaulay.

**Vote:** Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

See Amended Technical Services Agreement next:

**Development Authority of The North Country Technical Services Agreement for The Village of Morristown Dissolution Implementation Project With the Town of Morristown**

Whereas, the Development Authority of the North Country (Authority) and the Town of Morristown (Town) entered into an Agreement dated July 10, 2018 to provide Technical Services related to completing the Town tasks outlined in the Dissolution Implementation Plan and funded by the Town's \$50,000 grant through the New York State Department of State's (NYDOS) Local Government Citizens RE-Organization Grant (CREG), for an amount not to exceed \$25,000. And

Whereas, the Authority has assisted the Town in completing a Comprehensive Plan, Asset Management Plan, a new Water Withdrawal Permit Application, and Municipal Building Evaluation; and the remaining grant funds will be used to complete the Local Law Review and Revisions task, and

Whereas, the Village of Morristown was also eligible for a \$50,000 grant through the CREG program for implementation tasks which the Village did not utilize prior to being dissolved. The NYSDOS has determined that the grant will be reassigned to the Town of Morristown, and

Whereas, the Town has requested the Authority's assistance with the project tasks and the continued administration of the NYSDOS funding for these projects, and

Whereas, the cost to provide these additional services will result in not to exceed costs of an additional \$15,000.

Now, THEREFORE, the Authority and the Town agree to amend the amount of the agreement to a not to exceed cost of \$40,000.

The return of one signed copy of this Amendment, together with the formal resolution of approval, constitutes acceptance of this Amendment and shall be written authorization for the Authority to proceed with contract services up to the amount agreed upon.

- 6. New Ambulance Contract:** The Board members were informed by Supervisor Putman that it was necessary to renegotiate the existing Ambulance Contract between the Town and the Village now that the Village is dissolved. The Ambulance Service contract needs to be between the Town and the Fire District. The Supervisor will meet with the Fire District to start the process.

**Department Reports**

**Highway Department:** Superintendent Hoffman reported that the winter weather has kept the Highway Department very busy. The Highway crew are performing repairs on some of the

trucks inhouse. The Superintendent received permission to put the Jeep Liberty and the old Dodge pickup on Auctions International. Superintendent Hoffman also informed the Board he continues to have a problem with residents in the hamlet who refuse to move their cars causing problems with the removal of snow. The Board will need to find a way to force compliance with the Winter Parking Law. The Superintendent discussed replacing the 2011 plow truck because it is time to do so and the decision to commit to a replacement is soon. He will report back next month with a replacement price quote.

**Code Enforcement Office:** A written Report was available.

**DCO:** A written report was available.

**Public Comment 2:** None

**Adjournment:** The meeting was adjourned upon motion at 8:30 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk