

**Town of Morristown  
Regular Monthly Meeting  
February 4, 2014**

**Present:** Gary Turner, David VanArnam, Shawn Macaulay, Howard Warren

**Absent:** Frank Putman

**Also Present:** Dean Hoffman, Sherry Shatraw, Kevin Crosby

Deputy Supervisor Warren opened the meeting at 7:02 PM.

**Approval of Minutes** of December 10, 2013 and December 30, 2013

A motion was made by Councilman VanArnam to approve the minutes of for the end of year meeting (2013), and the 2014 organizational meeting with the noted correction of dates. The motion was seconded by Councilman Turner.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Howard Warren-Aye.

**Correspondence**-Newsletter from C2AE concerning green energy heating.

**Public Comment**-No public comment received.

**Old Business**

1. **Community Development Block Grant**-The Board received an update by letter from County Planning. The grant application was submitted prior to the deadline. A copy of the application has been filed in the clerk's office.
2. **Town Hall Smart Watt Proposal**- The Board tabled any action at this time.
3. **Employee Handbook**-The Board tabled discussion on the handbook until a full Board could be present
4. **Other Old Business**-No other old business was discussed.

**New Business**

1. **2014 Report of Hours Worked**- The Board was advised on the requirement for logging their hours worked for three months.
2. **Resolution #2 County Hold Harmless** – A motion was made by Councilman VanArnam, and seconded by Deputy Supervisor Warren to adopt resolution #2 of 2013 as follows:
3. **Agreement to Spend Highway Funds**-The Board tabled action until the spring to give the Highway Superintendent time to assess the roads after the winter.
7. **Other New Business**
  - a. Councilman Macaulay asked to have a letter sent to Citizens Telephone asking them to consider further expansion of their internet service to un-served areas of the Town.
  - b. Councilman Macaulay asked to have the clerk investigate a possible Verizon benefit to Town employees of individual hotspots.
  - c. Deputy Supervisor Warren directed the clerk to create a policy for future guidance in creating contracts for the Town to follow when dealing with outside service providers.

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**Department Reports**

1. **Highway Department-** Superintendent Hoffman reports that January has been very busy with the many snow events throughout the month. The new engine has been installed in plow truck #7 that was down. It is ready to go back into service.
2. **Public Works-**Problems continue in District 2 with frozen pots. Superintendent Crosby also reported that a timer has been replaced in a pump in District 1. He also reported that due to the cold weather the energy use in the vacuum plant has increased.

At this time (7:30 PM) a motion was made by Deputy Supervisor Warren to enter into executive session to discuss matters relating to the employment history of a particular Town employee. The motion was seconded by Councilman VanArnam. The Board left executive session at 8 PM. Deputy Supervisor Warren reported that no action was taken while in executive session.

The meeting was adjourned upon motion at 8:02 PM  
Meeting minutes prepared by and respectfully submitted by David Murray, Town Clerk