

**Town of Morristown  
Regular Monthly Meeting  
September 9, 2014**

**Present:** Gary Turner, David VanArnam, Shawn Macaulay, Howard Warren, Frank Putman

**Also Present:** Chris Sherwin, Dean Hoffman, Kevin Crosby, Wayne Moquin, Cherie Shatraw, Karl Bender

**Approval of Minutes:** A motion was made by Councilman VanArnam, and seconded by Councilman Turner to approve the minutes of August 12, 2014, as presented.

**Vote:** G. Turner-Aye, D. VanArnam-Aye, Shawn Macaulay-Aye, H. Warren-Aye, F. Putman-Aye

**Correspondence:** Correspondence was reviewed from the Summer Recreation Committee and Save the River

**Public Comment:** No public comment was received.

**Old Business**

**1. Employee Handbook Revisions-**A copy of the revised handbook was given to the Board for review. All highlighted passages in the revision were deleted as unnecessary. The Clerk was directed to create a no smoking policy to include no smoking on the property.

**2. Town Hall** –Karl Bender reviewed his preliminary engineering report for the St. Johns Parish Center. Mr. Bender asked the Board to provide a list of design considerations and what is needed to create the office space they envision. Supervisor Putman stated that he wants everyone to meet at the parish center to develop that list. The parish will conduct a lead and asbestos survey and remediation and pass that cost on to the purchaser. The parish will also have an appraisal done to arrive at an asking price. Parking and parking layouts were discussed. Cherie Shatraw spoke as a private citizen, and stated that she thought the parish center would be too expensive to rehabilitate into Town offices

**3. Wastewater Districts-** Councilman Macaulay stated that he thought the DANC proposal was too expensive if additional services have to be paid for. Supervisor Putman stated that his impression after the last meeting was that the Board felt they had few choices. Councilman Macaulay asked if hiring an employee specifically to maintain the sewer districts would be more cost effective in the long term. Councilman VanArnam asked the Mayor and DPW Supervisor if the Village had put off answering Town sewer district calls until after hours. The Mayor denied that allegation. The Board wondered when DANC staff would work. They read the proposed contract to find out. The Board clarified with the Village that the Village would be agreeable to continue to provide maintenance service for District 1. Supervisor Putman asked the Village for a separation of the operations cost from the maintenance costs for District 1 & 2 from the Village. The Supervisor also directed the Clerk to get the overtime paid out to the Village for the last 12 months. The Clerk was also directed to request an amended contract from DANC for District 2 only.

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**New Business**

1. **Website**-The Board approved changing site vendors for 2015.
2. **Software and Computers**-Board instructed Clerk to put a budget request in to cover a new vendor for 2015 for new clerk software. The Board also approved having a server installed in this year's budget.
3. **2015 Budget**-No action taken
4. **Fuel Oil Bid**-A motion was made by Supervisor Putman, and seconded by Councilman Macaulay, to authorize putting out to bid fuel oil for the 2014/2015 heating season.  
Vote: G. Turner-Aye, D. VanArnam-Aye, Shawn Macaulay-Aye, H. Warren-Aye, F. Putman-Aye
5. **Blake Lake Fish & Game Association**- A motion was made by Supervisor Putman, and seconded by Councilman VanArnam to send a letter of support to the Black Lake Fish & Game Association for a second grant they are writing to continue work on their new pavilion.  
Vote: G. Turner-Aye, D. VanArnam-Aye, Shawn Macaulay-Aye, H. Warren-Aye, F. Putman-Aye

**Department Reports**

1. **Highway**-A written report was given to the Board. The Highway Superintendent stated that the trucks in the fleet were on average 10 years old. He will be starting a replacement program.
2. **Codes**- A written report was given to the Board. Councilman Turner asked the Code Officer to check on the status of the Edwardsville Grocery building with the DEC.
3. **Sewer Districts**-A report was given earlier in the meeting.

The meeting was adjourned at 9:05 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk