**Town Board Meeting Minutes**

**Town of Morristown**

**April 11, 2023**

**Present:** Frank Putman, Chris Coffin, David VanArnam, Shawn Macaulay, and Gary Turner by Zoom.

**Others Present:** Dean Hoffman, Highway Superintendent; Jill Sullivan, Town Clerk;

Community members (list attached).

**Called to Order:** The meeting was called to order by Supervisor, Putman at 6:02 pm.

**Pledge:** The pledge was led by Shawn Macaulay and said by all.

**Approval of Minutes**: A motion was made by Councilman Macauley to approve the March 14th, 2023 Town Board meeting minutes with the revision on page 2, 1st paragraph – change DANC to equipment. The motion was seconded by Councilman VanArnam.

**V****ote: David VanArnam – Aye, Gary Turner – Aye, Chris Coffin – Aye, Shawn Macaulay – Aye, Frank Putman - Aye. Motion carried 5 Ayes.**

**Correspondence:** There was no correspondence.

**Public Comment:**

**Safe Streets Policy:** Karen Bage, Andrew Kipfer, and Jayden Seymour presented the Safe/Complete Street Policy, a copy was distributed to all members prior to the meeting. This program is working with schools and Towns to provide a safe walk or bike ride to and from school. The policy being presented is a Nation-Wide Policy. Having the policy on board helps with funding for other projects and grant awards. The group of students will assess the town to see what needs to be done to make the walk or bike ride safe.

Councilman Macaulay asked if additions are possible for the project. Karen stated that there could be funding available for additions. They could be added to the comprehensive plan.

The Council will review and discuss the policy and will meet again.

Councilman Coffin stated he is interested in the idea of handicapped accessibility for walking.

**Dave Stout** asked if there are any COVID funds available to help with fees for cleaning up properties. Maybe if the homeowners had some assistance, it might prompt some to clean up their properties. Supervisor Putman stated we could ask Peggy Mousaw if APRP funds can be used for that.

**Ann Spies** commends the town for trying to do something about the beautification of the town with these different projects.

**Pam Sovie** has concerns about the moratorium that is in place for any new applications for Air B&Bs. In March the application for the Air B&B was denied and now they want to apply for a Bed

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& Breakfast. Can the moratorium be put in place for that as well. The response was that the was for new applications for Air B & Bs. There are ordinances to follow for Bed & Breakfasts and as Code Enforcement, Gregg will make that decision.

**Mike Beckner** voiced his concerns about the traffic, septic systems, and parking when it comes to any short-term rentals, he’s asking if the town can do something. There are Town Ordinances that must be followed and the Code Officer will enforce them with any application he receives.

**Old Business:**

1. **Supervisor’s Update:** Supervisor Putman stated that there have been some updates made to the conference room for better sound and vision of Zoom meetings. We will move forward to the You-Tube Live meetings.
2. **Financial Report:** An updated Fire Expenditure sheet was distributed to each Councilman. Currently the expenses total $179,550.09 and the receivables total $133,479.28.
3. **DANC Monthly report** – Dean Hoffman there was some trouble with the meter not working properly.
4. **Surplus Property** – There was an error in the appraisal for Lot #6 on Bay Street. The original appraisal for $25,000 included water, sewer and electricity, which is not the case. The revised appraisal without water and sewer and electricity at the road is $22,000. In order to proceed with the bid process, a resolution will have to be composed by Andy Silver. Once the bid process is over we can sell the property with offers. Supervisor Putman stated that the town will have excess town land surveyed to sell it. Dean stated that the town will need to keep some land to build a new water plant. If the old Village Office sells, we’ll need to figure out what to do with the DPW equipment and where to build it. Maybe it would be a good idea to put it next to the new water plant.

**New Business:**

1. **Resolution #6 -2023 Adopt the Agreement with Barton & Loguidice for Black Lake Sewer Study.** This resolution allows Barton & Loguidice to proceed with the Black Lake Sewer Study.

**MOTION**

**Councilman Coffin made a motion to approve the resolution #6-2023 for the adoption of the agreement with Barton & Loguidice for the Black Lake sewer study. Councilman Macaulay seconded the motion.**

**Vote: David VanArnam – Aye, Gary Turner – Aye, Chris Coffin – Aye, Shawn Macaulay -Aye, Frank Putman - Aye. Motion carried 5 – Ayes.**

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1. **Resolution #7 – 2023 with Barton & Loguidice to appropriate funds for the Black Lake Sewer Study:** This resolution allows the appropriation of grant and local share funds.

**MOTION**

**Councilman Macaulay made a motion to approve resolution #7-2023 with Barton & Loguidice for appropriation of grant and local funds. Councilman Coffin seconded the motion.**

**Vote: David VanArnam – Aye, Gary Turner – Aye, Chris Coffin – Aye, Shawn Macaulay -Aye, Frank Putman – Aye. Motion carried 5 – Ayes.**

1. **Interested Engineering Firms for the Town Highway Barn.** This was tabled until there is a better understanding on whether we can build under the Emergency Build or not.
2. **Justice Audit:** Councilman Coffin and Supervisor Putman conducted an audit of the Justice records. All the records reviewed were in fine shape and in order with the required regulations.

**MOTION**

**Councilman Coffin made a motion to accept the Justice Audit as presented. Councilman VanArnam seconded the motion.**

**Vote: David VanArnam – Aye, Gary Turner – Aye, Chris Coffin – Aye, Shawn Macaulay -Aye, Frank Putman – Aye. Motion carried 5 – Ayes.**

**Department Reports:**

**Town Clerk:** Jill Sullivan stated that she continues tax collection and is busy with day-to-day operations.

**Highway Department:** Dean Hoffman stated that they have started sweeping. The dozer and loader have been delivered/received. The truck that burnt estimate has been received. It is full coverage up to 10 years but after 10 years it is no replacement cost. Dean is proposing to provide a letter of intent to Vikin to purchase and place an order for a new truck. We will be short one truck this fall but if we get the paperwork submitted, we’ll be that much closer to having a new one.

**MOTION**

**Supervisor Putman made a motion to provide a letter of intent to Vikin to order/purchase a new truck. Councilman Macaulay seconded the motion.**

**Vote: David VanArnam – Aye, Gary Turner – Aye, Chris Coffin – Aye, Shawn Macaulay -Aye, Frank Putman – Aye. Motion carried 5 – Ayes.**

**Code Enforcement:** Gregg Mallette provided a written report. There are concerns with garbage clean up by the town if we’d be able to levy the charges on taxes.

**Town Historian:** A written report was given.

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**Other Business:** There was no other business.

**Adjournment:** The meeting was adjourned upon motion by Councilman VanArman and seconded by Councilman Turner at 6:57 pm.

Minutes prepared and respectfully submitted by:

Jill Sullivan, Town Clerk

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