

**Town of Morristown
Meeting Minutes
December 15, 2016**

Present: Gary Turner, Harvey Bender, Shawn Macaulay, Chris Coffin

Also Present: Dean Hoffman, Chris Sherwin, Chery Shatraw, Frank Putman, David VanArnam, David Stout III

Approval of Minutes: Supervisor Coffin noted a needed correction of a number under old business. A motion was made by Councilman Macaulay, and seconded by Councilman Bender to approve the minutes of November 8, 2016 with the noted correction.

Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

Correspondence

Two letters were received and noted by Supervisor Coffin.

A letter from the Village of Morristown concerning their move to their new offices.

A letter of resignation from Robert Dolan from the Zoning Board of Appeals.

Public Comment: At the request of Councilman Macaulay the Board expressed their thanks to Supervisor Coffin and Councilmen Bender and Stout for stepping up to serve the Town when their leadership was needed. Supervisor-Elect Frank Putman also stated that he and the entire town were appreciative of their service.

Old Business

- 1. IT Contract:** Supervisor Coffin stated that the Board had reviewed the quotes received and asked the Board if they would move on a choice. A motion was made by Councilman Macaulay to hire Thomas Manley to provide IT services for the Town per his quote. The motion was seconded by Councilman Turner.

Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye.

- 2. Sewer Districts:** Supervisor Coffin stated that the Board needed to enter into executive session. A motion was made by Councilman Macaulay, and seconded by Councilman Bender to enter into executive session to discuss matters of potential, pending or ongoing litigation.

Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye. The Board went into executive session at 7:10 PM and returned at 7:30 PM. Supervisor Coffin stated that no action was taken while in executive session. Dean Hoffman stated that E-One swapped out 5 old control panels for new ones at no cost to the Town. There is a continuing power issue on Brown Lane.

- 3. Solar Energy:** Supervisor Coffin stated that the contract had previously been reviewed and discussed by the Board, and reviewed by the Town attorney. Cheryl Shatraw stated that the Village of Morristown and the Morristown School District had both signed the final contract. A motion was made by Councilman Bender, and seconded by Councilman Turner, to authorize the Supervisor to endorse the final contract as part of the Tri- County Energy Consortium.

Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye.

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4. Conference Voucher: The Board reviewed the findings relevant to the date of stay. The voucher is under the amount allowed by the GSA and Board policy. Supervisor Coffin stated that training is beneficial to the Town. He asked for a motion to pay the voucher. After further discussion Councilman Bender moved to pay the voucher as presented. The motion was seconded by Supervisor Coffin.

Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye.

5. Budget Mods: A motion to approve the budget modifications was made by Councilman Turner, and seconded by Councilman Macaulay. The budget modifications were presented as follows:

GENERAL A

- 1. From A1990.4 Contingent to A1910.4: Unallocated Insurance. \$1,044.00
- 2. From A1990.4 Contingent. to A8810.4: Cemeteries Contr. \$ 65.00
- 3. From A1990.4 Contingent. to A9010.8 State Retirement \$ 320.00
- 4. From A1990.4 Contingent to A1420.4 Attorney \$6,658.00

General A Total Transfer - \$8,087.00

GENERAL B

- 1. From B7310.1 Youth Prog. Salary to B7310.4: Youth Prog. Contr. \$2,000.00

General B Total Transfer - \$2,000.00

HIGHWAY DA

- 1. From DA5130.2 Machinery Equipment to 9060.8: Medical Insurance \$ 6,000.00
- 2. From DA5142.1 Snow Removal Salary to DA9060.8: Medical Insurance \$6,000.00

Sub- Total Transfer - \$12,000.00

(Pd. \$1,800.00 of Attorney fees for arbitration already out of DA)

- From DA5142.1 Snow Removal Salaries to DA9060.8: Medical Insurance \$5,541.00

DA Total Transfer \$17,541.00

HIGHWAY DB

- 1. From DB5110.1 Gen. Repairs Salary to DB5112.4: Perm. Improve. Contr. \$4,000.00
- 2. From DB5112.1 Perm Improv. Salary to DB5112.4: Perm. Improve Contr. \$4,000.00
- 3. From DB5112.1 Perm Improv. Salary to DB9060.8: Medical Insurance \$1,037.00
- 4. From DB9030.8 Social Security to DB9060.8: Medical Insurance \$ 375.00

Highway DB Total Transfer- \$9,412.00

SEWER DISTRICT #2

- 1. From SS8110.1 Admin. Salary to SS8120.4: Sanitary Sewer Contr. \$2,812.00

Sewer District #2 Total Transfer \$2,813.00

Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

6. Other Old Business: The Board was informed that there have been dig requests received by the Town and some activity at the location.

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New Business

- 1. NCC Contract Renewal:** A motion was made by Councilman Macaulay, and seconded by Councilman Bender, to authorize the supervisor to sign the 3 year security monitoring renewal contracts with NCC Systems, Inc.
Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye
- 2. End of Year Meeting Date:** The end of year meeting was set for Thursday, December 29, 2016 at 11 AM at the Town Offices. The 2017 Organizational meeting will be held immediately thereafter.
- 3. 2017 Kennel Contract Authorization:** A motion was made by Councilman Turner to authorize the Supervisor to sign the 2017 Kennel Lease Agreement. The motion was seconded by Councilman Macaulay.
Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye
- 4. 2016 Historians Report:** The written report was included with the Board packet.
- 5. Other New Business:** Supervisor Coffin brought up the issue of amending the Land Use Code to allow the transfer of Special Use Permits under specific conditions. This would be something the new Board can look at. Supervisor Coffin stated he would be interested in working on this issue with the Board.

Department & Committee Reports

- 1. Highway Department:** Superintendent Hoffman submitted his written report to the Board. The Superintendent reported that the back addition to the Highway Barn had some serious problems with leaking and several rotten joists. He has received several quotes for repair work. The Board directed him to go ahead with the repair work. The Superintendent also asked for authorization to order a new truck. He asked for permission to order a 2017 International 7600SBA W/Tenco equipment package for \$211,621.00. After discussion a motion was made by Councilman Macaulay, and seconded by Councilman Bender to authorize the Highway Superintendent to order a 2017 International 7600SBA W/Tenco equipment package for \$211,621.00.
Vote: Gary Turner-Aye, Harvey Bender-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye
- 2. Code Enforcement:** The Code Officer reported that his new computer is ordered and he still needs to order the new Code Program. Code Officer Sherwin also alerted the Board that due to the recent decision by the ZBA to grant a use permit for an auto sales and service business in the Shoreline Zone on Black Lake, overriding the County Planning Boards decision, it may cause problems in the future.
- 3. DPW:** No report was available.

Public Comment: No comments received

Adjournment: The meeting was adjourned upon motion at 8:35 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk