

**Meeting Minutes
Town of Morristown
December 11, 2018**

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay (7:11 PM), Frank Putman

Also Present: Joe Lightfoot (St. Law. Co.), Kevin Crosby (DPW), Tom Bell (ZBA Chair), Michelle Whalen (Dissolution Committee)

Pledge of Allegiance: Led by Frank Putman

Approval of Minutes: A motion was made by Councilman VanArnam to approve the minutes of November 13, 2018 as presented. The motion to approve was seconded by Councilman Turner.

Vote: David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Absent, Frank Putman-Aye

Executive Session (If Needed)

Correspondence: A letter was received from Wayne Sardullo, Jr. concerning the use of software to allow the Town to do mass or targeted notification to social media.

Public Comment 1: None

Old Business

1. Village Dissolution Planning

a. Comprehensive Plan 2019: Comment was made that the first public meeting needed to be advertised more and differently.

2. Cold War Exemption Local Law Amendment: The Board reviewed the local law as received from the Town attorney. Councilman David VanArnam brought a motion to hold a public hearing on Local Law #1 of 2019 Cold War Exemption Local Law Amendment on January 8, 2019 at 7 PM. The motion was seconded by Councilman

Vote: David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

3. Harassment & Discrimination Policy: The Board discussed the proposed Model Harassment and Discrimination Policy from NYMIR that they were sent. The Board agreed they would adopt it as their official policy. The Board then took the following action:

a. Rescind Previous Harassment Policy (2010) A motion was made by Councilman Coffin, with a second by Councilman VanArnam, to rescind the current existing Harassment Policy of 2010.

Vote: David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

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b. Adopt New Harassment & Discrimination Policy (2018): A motion was made by Councilman Coffin to adopt the new NYMIR Model Harassment & Discrimination Policy (2018) as presented to the Board. The motion was seconded by Councilman VanArnam

Vote: David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

4. Other Old Business: Website-The Board was informed that a model website is currently under construction.

New Business

1. Budget Amendment: An Amendment to the 2018 Budget will be introduced for the Board to act on at the End of Year meeting.

2. Budget Modifications: A motion to adopt the following Budget Modifications as presented was made by Councilman VanArnam, and seconded by Councilman Coffin:

General A Fund:

1) From: A1990.4: Contingent Acct.	To: A1010.1: Councilman Salary:	\$ 501.00
2) From: A1990.4: Contingent Acct.	To: A1620.4: Building Contr.	6,000.00
3) From: A1990.4: Contingent Acct.	To: A1910.4: Insurance Contr.	675.00
4) From: A1990.4 Contingent Acct.	To: A5132.4: Garage Contr.	<u>86.00</u>
	Total General A Fund	\$7,262.00

Highway DA Fund:

1) From: DA 5142.1 Snow Remove Pers.	to DA 5142.4 Snow Remove Contr.	<u>\$ 3,054.00</u>
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Highway DB Fund:

1) From: DB5110.1: Gen Repairs Sal.	To: DB5112.4: Perm. Improv Contr.:	\$ 5,000.00
2) From: DB5112.1: Perm Improv Sal.	To: DB5112.4: Perm. Improv Contr.:	5,000.00
3) From: DB5130.2: Machinery Equip	To: DB5112.4: Perm. Improv Contr.:	<u>1,000.00</u>
	Total Highway DB Fund	\$11,000.00

Sewer District #1 Fund:

1) From: SS1 1420.4: Attorney Contr.	To: SS1 8120.2: Sewer Equip.	\$ 1,000.00
2) From: SS1 8110.4: Admin. Contr.	To: SS1 8120.2: Sewer Equip.	500.00
3) From: SS1 8110.1: Admin. Salary	To: SS1 8120.2: Sewer Equip.	1,000.00
4) From: SS1 8130.4: Treatment Cont.	To: SS1 8120.4: Sewer Contr.	2,403.00
5) From: SS1 9030.8: Social Security	To: SS1 8120.2: Sewer Equip.	<u>1,000.00</u>
	Total Sewer District #1 Fund	\$ 5,903.00

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Sewer District #2 Fund:

1) From: SS2 8130.4: Treatment Contr.	To: SS2 8120.2: Sewers Equip.	\$ 400.00
2) From: SS2 8130.4: Treatment Contr.	To: SS2 9789.6: State Loan Prin.	<u>855.00</u>
Total Sewer District #2 Fund		\$ 1,255.00

Vote: David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 3. 2019 Senior Citizens Exemption Income Limits:** After discussion the Board agreed to keep the current income limit at \$18,000.
- 4. 2019 Kennel Contract:** A motion was made by Councilman VanArnam to authorize the Supervisor to endorse the 2019 Kennel Contract. The motion was seconded by Councilman Turner.
Vote: David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
- 5. Authorization to Establish Tax Collection Petty Cash Fund:** A motion was made by Councilman Macaulay, and seconded by Councilman Coffin, to establish a petty cash fund for tax collection purposes in the amount of \$150.00.
- 6. Vote:** David VanArnam-Aye, Gary Turner-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
- 7. Board Audit of Justice Court Records:** The Board received a letter from the Court formally requesting that they conduct the annual required audit of the Court's records.
- 8. Set End of Year/2019 Organizational Meeting:** The Board set the end of Year and 2019 Organizational Meeting date for Thursday, December 27th at 11 AM at the Town Offices.

Department Reports

- 1. Highway Department:** A written report was included in the Boards packet.
- 2. Code Enforcement Office:** A written report was included in the Boards packet.
- 3. 2018 Historians Annual Report:** Will be available at the December Year End Meeting.
- 4. Sewer Districts:** District 2 had a connection break between a lateral and the main. The break was repaired.

Public Comment 2

1. County Legislator Joe Lightfoot briefed the Board on various issues with St. Lawrence County. Soil and Water may receive funding for fixing faulty septic systems in the County. The County is looking at Solar arrays on closed County Landfills. The County met with School District officials over placement of School Resource Officers.

Adjournment The meeting was adjourned upon motion at 7:54 PM.

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk