

**Town of Morristown
Meeting Minutes
January 10, 2017**

After a short discussion a motion was made by Councilman Turner to adopt resolution #2 of 2017. The motion to adopt was seconded by Councilman VanArnam. The motion is as follows: Resolution #2 of 2017- Transfer of Responsibility from the Village of Morristown for Issuing Death Certificates and maintenance of Death Records to the Town of Morristown

Whereas, The Morristown Village Clerk has asked the Town of Morristown Registrar to assume the responsibility for issuing death certificates for the Village of Morristown, and, **Whereas**, the Morristown Village Clerk has also requested permission to transfer over to the Town of Morristown all death records in her possession, and presently kept at the Village of Morristown's office, and

Whereas, such consolidation will eliminate the duplication of duties between the Town and Village of Morristown,

Now, Therefore, Be It Resolved, that the Town of Morristown Town Board does hereby approve the Town Registrar to issue death certificates for the Village of Morristown, and **Be it Further Resolved** that the Town of Morristown Town Board approves and accepts the transfer from the Village of Morristown all death records presently kept at the Village of Morristown's Office.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

4. Other New Business

1. Pledge of Allegiance: Supervisor Putman stated that Councilman Macaulay had requested that the Board join together in reciting the pledge of allegiance prior to starting the Town meetings. After a discussion Councilman Macaulay made a motion to recite the pledge of allegiance prior to starting Town meetings. The motion was seconded by Councilman VanArnam.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

2. The Board discussed the practice of the court clerk taking a Town laptop for use at the Fowler court. The Supervisor will look into the practice.

County Legislator Joe Lightfoot spoke to the Board the burden of unfunded state mandates on counties, and a proposed change to the fee structure for county transfer sites.

Department & Committee Reports

1. Highway Department: Superintendent Hoffman presented a written report to the Board. He also reported that he researched the status of the entrances to the Blackstone Bay and McEwen Roads and has determined that it would be legal for the Town to plow these areas. McEwen Road and the Blackstone Bay Road are private roads and the Town will not be plowing them.

Repairs to the roof of the Town Barn should start in a few days.

Superintendent Hoffman asked for permission to purchase a used 2009 equipment trailer for approximately \$12,500. After discussion Councilman Macaulay made a motion to authorize the purchase of the trailer not to exceed \$12,500. The motion was seconded by Councilman VanArnam. Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

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Present: Gary Turner, David VanArnam, Shawn Macaulay, Frank Putman

Also Present: Dean Hoffman, Chris Sherwin, Joe Lightfoot, Tom Bell

Approval of Minutes: A motion was made by Councilman VanArnam to approve the minutes of the Organization Meeting of December 29, 2016. The motion was seconded by Councilman Macaulay.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Correspondence

1. Received an invitation to the 2017 MVFD Annual Banquet
2. Received a notice of liquor license renewal from Langbrook Club House.

Public Comment- None

Old Business

1. **Board Vacancy (1 Year Term)**Tabled until February
2. **Other Vacancies (Various)** No action taken
3. **Sewer Districts:** Supervisor Putman informed the Board that he received a copy of the agreement for repairs to District 2 from the Town attorney. The agreement has also been sent to the contractor and the engineer. The Town is now waiting to hear back from them regarding the agreement. Highway Superintendent Dean Hoffman stated that the winter so far has been mild and it's been quiet as far as problems with the system.
4. **Town Hall Project:** The Board received the balance breakdown for some funds where money could be shifted to the established capital account. Supervisor Putman stated that he had been in contact with Senator Ritchie's office about funding for the project. He also received Board approval to investigate grant writing sources. It was noted that a court grant could be submitted for building expenses related to court only items.
5. **Other Old Business:** No other old business was brought before the Board.

New Business

Supervisor Putman introduced 5 issues he will give priority to in 2017.

1. Resolution of District 2 problems
2. Policy on Town officials attending training
3. Reach out to Dollar General to site a store in the town
4. New Town Hall/ canvass for funding sources
5. Review of Employee Handbook with Town Board and employees
 1. **Three Year County Snow and Ice Agreement:** Tabled until the Highway Superintendents can talk with the County about the contract and other issues.
 2. **Land Use Code Fees:** The Clerk and Code Officer will write up a proposal.
 3. **2017 Exemptions/Income Ceiling Changes:** No changes were made to any exemptions or income ceilings for 2017.
 4. **Registrar of Vital Statistics:** The Town Clerk requested a resolution from the Board allowing the Town to take over the issuance of death certificates for the Village of Morristown.

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2. Code Enforcement: A written report was given to the Board. The Board briefly discussed the Edwardsville Grocery property.

Executive Session

A motion was made by Councilman Macaulay, and seconded by Councilman VanArnam to enter into executive session to discuss matters relating to the employment history of a particular Town employee. Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Frank Putman-Aye The Board entered into executive session at 8:05 PM. The Board left executive session at 8:20 PM. Supervisor Putman reported that no action was taken.

Adjournment: The meeting was adjourned upon motion at 8:20 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk