

**Meeting Minutes
Town of Morristown
July 13, 2021**

Present: David VanArnam, Gary Turner Chris Coffin, Shawn Macaulay, Frank Putman

Also Present: Thomas Haynes(DANC), Carrie Tuttle(DANC), Jill Sullivan, Jen Kelly(Morristown Promotions), Jill Martin(Morristown Promotions)

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: Motion by Councilman Macaulay and seconded by Councilman Turner to approve the minutes of June 8, 2021 as presented.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye, Frank Putman-Aye The motion passes.

Old Business

1. Supervisors Update: No update

2. REDI Grant Update: Groundbreaking was held at the bridge with State, County, and local officials in attendance. Work will start very soon on the new vacuum plant.

3. Justice Position Reduction: The Clerk informed the Board that no petition was received by the July 8th deadline. Therefore on January 1, 2022, the Town will officially have 1 justice position.

4. Capital Replacement Planning: Councilman Coffin distributed a chart of fund balances over the past 5 years to illustrate the progress the Town has made. These numbers will be useful in the budget process.

5. Surplus Properties Sales: Property surveys will be done over the next few weeks.

6. 2022 Budget: The supervisor, Deputy Supervisor and the bookkeeper have been meeting to work on the 2022 budget.

7. Vacancies in Appointed Positions: A motion was made by Councilman VanArnam to appoint Michael Durki to remainder of the current open position on the Zoning Board of Appeals. The motion was seconded by Councilman Turner.

Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye, Frank Putman-Aye The motion passes

8. Water & Sewer Rate Analysis: Thomas Haynes from DANC presented a report on the Water & Sewer Rate Analysis done by DANC. He reviewed expenses and revenues for all districts. The analysis revealed 33 units not being billed. The Board discussed next steps and want the assessor to give a tour of the unbilled parcels. The Board will also explore contracting with DANC to prepare a review of system needs and create an RFP for an outside engineering study in anticipation of applying for funding from Rural Water.

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New Business

- 1. Court Audit Motion:** A motion was made by Councilman VanArnam to appoint the Supervisor and the Deputy Supervisor to audit the Court Records for 2020.
Vote: Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye, Frank Putman-Aye. The motion passes.
- 2. Cannabis Sales:** The Board held a short discussion on the matter and directed the Clerk to have the Town attorney draft a local law to opt- out of allowing sales within the town.
- 3. Morristown Promotions Christmas Display:** Jen Kelly and Jill Martin presented a plan that Morristown Promotions is working on to bring a Christmas light show and holiday market to the waterfront in December. They asked the Board for their support and to consider assisting with permits, staff time and legal assistance.

Department Reports

Highway Department: No report available

Code Enforcement: Written report included in the Board packet.

Assessor

Sewer Districts

Executive Session (If needed)

The meeting was adjourned upon motion at 8:30 PM.

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk