

**Meeting Minutes
Town of Morristown
June 9, 2020**

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman

Also Present: Chris Sherwin (Codes), Dean Hoffman (Highway), Manasseh Burt (DANC), Starr Carter (DANC)

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: A motion was made by Councilman VanArnam to approve the minutes of the May 19, 2020 meeting. The motion was seconded by Councilman Coffin.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Correspondence

Correspondence was received from Bridget Gordonier and the Jefferson County Planning Office.

Old Business

1. **Supervisors Update:** Supervisor Putman reported that he has been monitoring the re-opening guidance from the Governors office and has been in contact with the solar project company in regard to the project that will be funded by them.
2. **REDI Grant Update:** The County has been having core samples taken along the approach to the bay bridge.
3. **Morristown Solar II :** The school district has yet to move ahead with the PILOT Agreement. Code Enforcement said the permit fee will be levied as planned.
4. **Bayside Park Dock Repair Grant:** Supervisor Putman and Highway Superintendent Hoffman investigated the use of rip rap in place of the sheet piling. The project may open back up soon. Waiting on guidance from DOS.
5. **Use of Town Public Spaces Policy:** A motion was made by Councilman Coffin to give Bridget Gordinier permission to hold yoga classes at Chapman Park and require her to provide an insurance certificate naming the Town as an additional insured. The
6. **Sale of Town Property:** The process will entail a resolution to offer the property for sale which must include a public hearing and a permissive referendum component. The Town Clerk is looking for the survey and map of the property the Board wishes to sell.
7. **DANC Report:** Offered to the Board for information only. Included with the report was a chronological report on the electrical issue with the aeration blower motor.
8. **Fence at Greenwood Cemetery:** Superintendent Hoffman reported that there are less problems with junk in the fencerow. He also said that he has not had a response from the county highway department on assisting with the repairs of the damaged wrought iron fence. The damage has been turned into the Town's insurance carrier to see if the claim would be allowed.

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New Business

1. Grant Opportunity DANC GIS: Starr Carter, from DANC, briefed the Board on a grant opportunity from the NYS Department of State for GIS Mapping. This is a multi-agency cooperative grant. This will provide accurate GIS mapping of the Town's cemeteries with locations of, and names on, monuments. The Board agreed that for the cost of the 10% match it would be valuable to participate in the project. The Board asked the veterans graves to be added to the dataset. A resolution was brought by Councilman VanArnam, with a second by Councilman Turner as follows:

Resolution # 11 of 2020

Whereas, the Town of Morristown(Town) has an existing agreement with the Development Authority of the North Country to be part of the Authority's regional shared services Geographic Information Services (GIS) platform, and

Whereas, the Town will act as a participating municipality for a shared services project, involving multiple local governments in the North Country to develop GIS datasets for municipally owned assets, including water, wastewater, electric, highway, public works, and cemeteries, and

Whereas, the project partners will submit an application to the Department of State Local Government Efficiency (LGe) Implementation Grant Program, anticipated to be part of the 2020 Consolidated Funding Application, and

Whereas, the Town understands that they will be required to contribute a %10 match for the Town's portion of the overall project budget, up to &750 which will be paid to the lead agency.

Now, Therefore Be It Resolved, that the Town of Morristown will participate as a municipal partner as required for the LGe grant application to be filed with the NYS Department of State, and

Be It Further Resolved, that the Town authorizes the Supervisor to execute all financial and/or administrative processes relating to the implementation of the grant program project as a participating applicant, and Be It Further Resolved, that the Town will provide the required documentation and the support of its staff (as necessary) to the Development Authority of the North Country in performance of the North Country Regional Shared GIS Implementation Project.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

2. DANC Water/Sewer Rate Analysis: Manessah Burt, of DANC, submitted a water/sewer rate analysis agreement for review by the Board. Mr. Burt provided a review of what services and benefits would be provided should the Board approve the agreement. The study will cover all 3 sewer districts and the water district. After Board discussion a motion to authorize the Supervisor to execute the agreement with a not to exceed cap of \$10,000 was made by Councilman VanArnam and seconded by Councilman Coffin.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

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Department Reports

Highway Department:

CHIPS- A motion was made by Councilman VanArnam to expend Town funds in the amount of \$122,000, for the repair of Town roads in 2020. The motion was seconded by Councilman Macaulay.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

R.O.W. Debris: Board discussed responsibility for removing debris from the Town ROW. Requests received for putting the pump out back in service at Bayside Park, installing the kayak launch, and for additional finger docks at Bayside Park.

Councilman Coffin reported that Bay street has potholes and needs curbing. Superintendent Hoffman stated that it is in the plan. The width of Bay Street was restricted to 18 feet by the DEC.

Code Enforcement Office

A written report was given to the Board. The Code Officer asked the Board to invite the Town Attorney to the July meeting to discuss enforcement of Town laws and ordinances.

Next Meeting Date: July 14, 2020 at 7 PM

Adjournment: The meeting was adjourned upon motion at 8:20 PM.

Meeting minutes prepared and respectfully submitted by David Murray-Town Clerk.