

**Town of Morristown  
Regular Monthly Meeting  
March 2, 2010 7 PM**

**Present:** Frank Putman, Mark Blanchard, Gary Turner, David Stout III, Howard Warren, Kay Davis, Kathryn Bateman

A motion was made by Councilman Warren and seconded by Councilman Stout to approve the minutes of February 9, 2010 meeting.

Vote: Frank Putman-Aye, Gary Turner-Aye, Mark Blanchard-Aye, David Stout-Aye, Howard Warren-Aye

A motion was made by Councilman Warren seconded by Councilman Blanchard to approve the minutes of January 20, 2010 work meeting.

Vote: Frank Putman-Aye, Gary Turner-Aye, Mark Blanchard-Aye, David Stout-Aye, Howard Warren-Aye

A motion was made by Councilman Turner, seconded by Councilman Warren to approve the minutes of the special Sewer District Meeting of February 10, 2010.

Vote: Frank Putman-Aye, Gary Turner-Aye, Mark Blanchard-Abstain, David Stout-Aye, Howard Warren-Aye

A motion was made by Councilman Blanchard, seconded by Councilman Stout to approve the minutes of the special Sewer District meeting of February 25, 2010

Vote: Frank Putman-Abstain, Gary Turner-Abstain, Mark Blanchard-Aye, David Stout-Aye, Howard Warren-Aye

**Public Comment Period  
Correspondence**

**Old Business**

**1. River Road East Sewer Project** –The Board was updated on the paperwork submissions to date.

**2. Town Hall Project**-Clerk is to get a copy of cost estimates to the Board for the May meeting.

**3. Time Warner Contract**-A motion was made by Supervisor Putman, seconded by Councilman Warren to hold a public hearing on March 30, 2010 at 7 PM.

Vote: Frank Putman-Aye, Gary Turner-Aye, Mark Blanchard-Aye, David Stout-Aye, Howard Warren-Aye

**4. Employee Handbook** –Staff directed to create a PDF copy of the handbook or find a CD copy of it. A handbook meeting is set for March 16, 2010 at 6:30 PM.

**New Business**

**1. Website -**

**a. Government reporting requirement** –clerk was directed to find out what other towns have established for work weeks for elected and appointed positions.

**b. Financial reporting requirement**-discussion only, no action taken.

**2. Bridgeport Resolution**-As per Attorney Silver no resolution is necessary as the contract fulfils the hold harmless provision.

3. **DOS LWRP Consistency Application** –Board had no concerns with the application.
4. **Other-Policy on sending flowers for town employee bereavements**-The Board formulated the following policy for guidance in sending flowers when a bereavement occurs for a town employee:

#### **Town of Morristown Policy for Sending Flowers for Bereavement Purposes**

**The policy for sending flowers related to bereavement for town employees has been established as follows. A monetary limit is set at fifty dollars per incidence. A higher amount due to extra delivery charges out of the local area must be approved by the supervisor or deputy supervisor.**

**Flowers may be sent for the following members of the employee:**

- **Employee**
- **Spouse/significant other of the employee**
- **Father/Mother of the employee**
- **Brother/Sister of the employee**
- **Children of the employee**
- **Mother in -law/Father in -law/Sister in -law/Brother in -law/Son in -law/Daughter in -law of the employee**

**In instances where the bereaved requests a donation in lieu of flowers a donation in the amount allowed for flowers will be made. Should any questions arise as to the appropriateness of the recipient of the donation the supervisor or deputy supervisor will be contacted for guidance.**

A motion was made by Councilman Warren, seconded by Supervisor Putman to approve and authorize the policy for sending flowers for bereavement purposes.

Vote: Frank Putman-Aye, Gary Turner-Aye, Mark Blanchard-Aye, David Stout-Aye, Howard Warren-Aye

#### **Committee Reports**

**Wind Energy-** A report was given by Kay Davis. The St. Lawrence County Planning Office has reviewed the law as a courtesy. The Law is currently being reviewed by Peter Paquette.

**PDM -** Leslie Wilson reported the committee is still working.

#### **Department Reports**

##### **Time Cards**

**Code Enforcement Officer-**A report was given to the Board and CEO Davis also gave out a list of the changes to building code that is coming in 2012.

**Assessor-**Reported on disclosure notices going out in March and a problem with acreage valuation on printed reports.

**Highway Superintendent-** Monthly report was handed out. Town justice has asked for 2 police only parking signs in town lot. Supervisor authorized 1 sign.

**Dog Control Officer-**no report available.

Meeting adjourned at 8:35 Pm

Meeting minutes respectfully submitted by David Murray, Town Clerk