

**Meeting Minutes**  
**Town of Morristown**  
**May 19, 2020**

**Present:** David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman

**Absent:** Gary Turner

**Also Present:** Dean Hoffman (Highway), Chris Sherwin (Codes)

**Pledge of Allegiance:** Led by Shawn Macaulay

**Approval of Minutes:** A motion was made by Councilman Macaulay and seconded by Councilman Coffin to approve the minutes of April 28, 2020 as presented.

**Vote:** David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Correspondence**

1. **Cemetery Request:** Elizabeth Alers asked for Board permission to sell 2 cemetery plots. Board action is necessary under cemetery law to allow the sale. A motion was made by Councilman VanArnam and seconded by Councilman Coffin to authorize the sale.

**Vote:** David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Old Business**

1. **Supervisors Update:** Supervisor Putman stated that he has been busy reviewing safety protocols for when the Town can reopen. He has been in contact with Source Renewables and the County IDA.
2. **REDI Grant Update:** No update available.
3. **Morristown Solar II PILOT Agreement and Consent Resolution:** The Board discussed the PILOT Resolution with Morristown Solar II, LLC. It was brought up that the school district wants to work together concerning the discussion of additional benefits. Supervisor Putman asked for a resolution to adopt the PILOT resolution. A motion was made by Councilman Coffin to authorize the supervisor to sign the PILOT Consent document as presented. Councilman Coffin further resolved to authorize the supervisor to obtain a memorandum of understanding for funding of five thousand dollars for a project to be decided. The complete motion was seconded by Councilman VanArnam.

**Vote:** David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

4. **Bayside Park Dock Repair Grant:** The Town's engineer has been in conversation with the grant agency and is waiting for movement.
5. **Use of Town Public Spaces Policy:** It was suggested to contact the Ogdensburg Bridge & Port Authority to get a copy of their policy for use of public space.
6. **Sale of Town Property:** The Board discussed the sale of an 8- acre parcel.
7. **DANC Report:** The April DANC report on Sewer and Water districts was provided to the Board. Councilman Macaulay asked Superintendent Hoffman how well he felt the water and sewer systems were functioning. Superintendent Hoffman responded that he thought it was going well.

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**New Business**

**1. Motion to Close Village Trust & Agency Account**

A resolution was brought by Councilman David VanArnam, with a second by Councilman Christopher Coffin, as follows:

**Resolution to Close Village of Morristown Trust & Agency Checking Account**

Whereas, the Village of Morristown officially dissolved on the 1<sup>st</sup> of January 2020, and, Whereas the Town Board of the Town of Morristown wishes to ensure the necessary financial operations of the Town, now, Therefore, Be It Resolved, that the Town Board of the Town of Morristown authorizes the Supervisor and all necessary town personnel to close the Village of Morristown Trust & Agency Checking Account # 01210246. The aforementioned account is at \$0.00 Balance.

Vote: David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**2. Motion to Close Village Consolidated Account**

A resolution was brought by Councilman Shawn Macaulay, with a second by Councilman David VanArnam, as follows:

**Resolution to Close Village of Morristown Consolidated Checking Account** Whereas, the Village of Morristown officially dissolved on the 1<sup>st</sup> of January 2020, and

Whereas the Town Board of the Town of Morristown wishes to ensure the necessary financial operations of the Town, now,

Therefore, Be It Resolved, that the Town Board of the Town of Morristown authorizes the Supervisor and all necessary town personnel to close the Village of Morristown Consolidated Checking Account # 01210203. The aforementioned account is at \$0.00 Balance.

Vote: David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 3. Sewer District #3 Bookkeepers Considerations:** A report was received from Judy Wright, Bookkeeper detailing billing issues in Sewer District 3 and the Water District.
- 4. Discussion-Fence at Greenwood Cemetery:** Supervisor Putman reported that a fence is needed along the North West side of Greenwood cemetery. A page wire fence was discussed as a possibility. Code Officer Chris Sherwin stated that the fence can be 6 feet high at the sides. The Board also discussed having the cemetery surveyed. Damage was reported to an antique iron fence surrounding a cemetery plot from where a tree fell on it. Supervisor Putman will check with our insurance. Superintendent Hoffman will check to see if the County Highway can assist in repairs to the fence.
- 5. Bookkeeping and Accounting:** Chris Coffin reported on charges for unemployment claims charged back to the Town. The current bill of \$7,824 is due but the expense is unexpected. The Board discussed where to transfer funds from to cover the expense.

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A motion was made by Councilman Coffin and seconded by Councilman VanArnam to authorize the transfer of \$7,824 from Village cash reserves to 9055.8.

Vote: David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Department Reports**

**Highway Department:** Superintendent Hoffman reported That the Highway Department has finished cleaning roads. CHIPS funding for 2020 paving is still uncertain. Flags will be re-installed at the park. The bath house is almost ready but not sure if the state will authorize opening it. Some residents in the hamlet of Morristown are still putting brush on the right of ways. The Clerk was directed to send them letters and give them 10 days to remove it or the Town will do it and chargeback for the service.

**Code Enforcement Office:** A written report was provided. The Code Officer, Chris Sherwin reported that the Property Complaint form is now on the website. He also informed the Boar that as of May 12<sup>th</sup> he will be operating under the new 2020 NYS Building Code.

**Sewer/Water Districts:** A new leveling probe and injection system is on order for the water system. The entire sewer system for all districts will be shut down this evening for the planned replacement of a major valve in the wastewater system.

**Next Meeting Date:** June 9<sup>th</sup> at 7 PM. This will be a call-in meeting for the public. Board will be present.

**Adjournment:** The meeting was adjourned upon motion at 8:05 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk