



Town of Morristown

DEPARTMENT OF CODES & ZONING

Christopher J. Sherwin, Codes & Zoning Enforcement Officer

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IMPORTANT

Inspections **MUST** be made at certain phases of your construction. These inspections will be noted on the bottom of your Building Permit.

Town & Village of Morristown Rules and regulations for Administration and Enforcement of the Building Code makes the **OWNER, APPLICANT, OR HIS/HER CONTRACTOR** responsible for informing the Code Office when work is ready for inspection and to schedule such inspections.

These regulations do not allow a **CERTIFICATE OF OCCUPANCY (CO) OR COMPLIANCE CERTIFICATE (CC)** to be issued unless the necessary inspections have occurred. **THEREFORE, IF THE INSPECTIONS ON YOUR PERMIT ARE NOT PERFORMED, NO C.O. OR C.C. WILL BE ISSUED FOR YOUR PROJECT.**

Please sign, date and return this notice to our Office with your application forms. **YOUR signature** indicates that you understand your responsibility to notify this office to schedule the necessary inspections and that if the necessary inspection does not occur this Office **will not issue a C.O. or C.C.**

DATE

SIGNATURE