

**Meeting Minutes
Town of Morristown
October 10, 2017**

Present: Gary Turner, David VanArnam, Christopher Coffin, Shawn Macaulay, Frank Putman
Also Present: Dean Hoffman, Chris Sherwin, Joseph Lightfoot, Chery Shatraw

Pledge of Allegiance

Approval of Minutes: A motion was made by Councilman Turner and seconded by Councilman VanArnam, to approve the minutes of 09/12/2017.

Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Abstain, Frank Putman-Abstain

A motion was made by Councilman Macaulay and seconded by Councilman Turner, to approve the minutes of 09/21/2017.

Vote: Gary Turner-Aye, David VanArnam Abstain, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Abstain

A motion was made by Councilman Turner and seconded by Councilman VanArnam, to approve the minutes of 09/28/2017.

Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Public Comment 1

1. Dean Shelato read a letter on behalf of the Gateway Museum asking for Town assistance in helping to create nature trails at the former Bogardus residence. Councilman Coffin stated that the potential exists to link the trails envisioned by the museum board with the village property adjoining them for a longer trail system. After a brief discussion a motion was made by Councilman VanArnam, and seconded by Councilman Macaulay, to authorize the Highway Department to work on the Gateway Museum trails as time and resources permit.

Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Abstain, Shawn Macaulay-Aye, Frank Putman-Aye

2. District 3 Legislator Joseph Lightfoot spoke to the Board on the 2018 County budget. He presented 2 scenarios, one would see a 4 cent per 1000 rate reduction using savings from the tax cap and the other would see a slight increase to create a capital reserve and contingency fund. The Board consensus was to not lower the rate and to create the contingency fund. Mr. Lightfoot is still looking for Board input on the County joining the opioid class action suit.

Correspondence-None

**Meeting Minutes
Town of Morristown
October 10, 2017**

Old Business

- 1. Sewer Districts Update:** Councilman Coffin reported that the Town had not heard from the contractor on a firm start date. Our engineer has contacted the contractor for that information. Superintendent Hoffman informed the Board that continuing electrical problems are occurring with the E-One pumps. He has located a compatible pump from Liberty Pump and was interested in seeing if that pump might be more reliable. The Board gave permission to buy one and install it. Mayor Shatraw asked the Board if they had considered the Village's request to contribute towards the cost of a new mobile vacuum pumping system. The Board is being asked to contribute 25% of the cost. The village will bid out the system. After some discussion a motion was made by Councilman VanArnam, seconded by Councilman Turner, to contribute 25percent of the cost of the winning bid.
Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
- 2. 2018 Town Budget:** Moved to end of meeting.
- 3. Exemptions:** Both exemptions are being prepared.

New Business

- 1. Resolution #12 Justice Court Grant:** A resolution was moved by Councilman VanArnam and seconded by Councilman Coffin to authorize the Supervisor to submit a Justice Court Assistance Program Grant as follows:
Resolution # 12 of the Year 2017-2018 Justice Court Assistance Program Grant
WHEREAS, the Town of Morristown shall make application to the Justice Court Assistance Program for 2017-2018; and
NOW, THEREFORE, BE IT RESOLVED, the Town Board shall seek financial assistance from the Justice Court Assistance Program, grant request not to exceed the sum of \$30,000.00, for needed services to the Town of Morristown Justice Court; and
BE IT FURTHER RESOLVED, that the Town Board shall authorize the Supervisor to make all necessary applications to the Justice Court Assistance Program.
Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
- 2. Set November Public Hearing for 2018 Budget:** The Board discussed the timeline for setting the public hearing. A motion was made by Councilman VanArnam, and seconded by Councilman Turner to set the public Hearing for the 2018 Town Budget for November 14, 2017 at 7 PM.
Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Meeting Minutes
Town of Morristown
October 10, 2017**

3. **Resolution #13 Tax Collector Petty Cash Fund:** A resolution was moved by Councilman Coffin, and seconded by Councilman Macaulay, to establish a tax collection petty cash fund as follows: Resolution #13 of 2017 Establishing a Petty Cash Fund for the Collection of 2018 Taxes
Whereas, the collection of taxes would be facilitated by providing the tax collector with a separate cash fund to aid in the collection of taxes, and
Whereas, Town Law §64(1-a) provides for the establishment of such fund,
Therefore, the Town Board of the Town of Morristown authorizes the Supervisor to cause the creation of such fund, in the amount of 200 dollars, payable to the tax collecting officer for the 2018 tax collection cycle.
Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

4. **Budget Modifications:** A motion was made by Councilman Coffin, and seconded by Councilman VanArnam, to make the following budget modifications as presented:

General A

| | | |
|--------------------------------|------------------------------------|------------|
| From: A1990.4 Contingent Acct. | To: A1355.4 Assessor Contr. | \$500.00 |
| From: A1990.4 Contingent Acct. | To: A1910.4 Unallocated Insurance | \$920.00 |
| From: A1990.4 Contingent Acct. | To: A3610.4 Examining Board Contr. | \$160.00 |
| | Total General A Transfer | \$1,580.00 |

General B

| | | |
|------------------------------|--------------------------|------------|
| From: B7310.1 Youth Salaries | To: B7310.4 Youth Contr. | \$2,000.00 |
|------------------------------|--------------------------|------------|

Sewer District #1

| | | |
|-------------------------------|--------------------------------|----------|
| From SS1 8110.4: Sewer Admin. | To: SS1 9030.8 Social Security | \$100.00 |
|-------------------------------|--------------------------------|----------|

Sewer District #2

| | | |
|----------------------------------|---------------------------------|----------|
| From: SS2 8110.1 Admin. Salaries | To: SS@ 9789.6 State Loan Prin. | \$435.00 |
|----------------------------------|---------------------------------|----------|

Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Department Reports

1. Highway Department

- a. Report-A written report was presented to the Board
- b. Truck Sale- The Town of Depeyster offered \$14,000 for the 2001 plow truck. After a short discussion a motion was made by Councilman VanArnam, and seconded by Councilman Turner to sell the 2001 single axle plow truck to the Town of Depeyster for \$14,000.

Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Meeting Minutes
Town of Morristown
October 10, 2017**

2. Code Enforcement Office

a. Report- A written report was presented to the Board. CEO Chris Sherwin reported that he is conducting annual fire inspections.

3. Other-DPW

a. Dyna- Vac Purchase- see Sewer Districts Update.

Public Comment 2: None

Town Budget from Old Business #2

Councilman Coffin passed out some budget materials to the Board.

1. Interest and penalty revenue remains stable.
2. Sales tax revenue for DA and DB
3. Fines and forfeitures need to be determined.
4. Councilman VanArnam asked to have \$500 from his salary be evenly split between youth sports and the library.
5. Town Board salary total is \$16,300
6. Personnel .4 was questioned why it was so high in 2017 budget.
7. Engineer .4 left as is.
8. Buildings .4 left the same.
9. General B appropriations left the same for now.

Executive Session: A motion was made by Councilman Macaulay, and seconded by Councilman Coffin, to enter executive session to discuss matters relating to the employment history of a particular Town Employee.

Vote: Gary Turner-Aye, David VanArnam Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

The Board entered Executive Session at 8:40 PM. At 9:55 PM the Board left Executive Session. Supervisor Putman reported that no action was taken.

Adjournment The meeting was adjourned upon motion at 9:55 PM.

Meeting minutes prepared by and respectfully submitted by David Murray, Town Clerk