

**Meeting Agenda
Town of Morristown
October 7, 2024**

Pledge of Allegiance

Approval of Minutes: September 10, 2024, regular meeting minutes.

Correspondence: Thank you note from Sandra Warren Family

Public Comment: Anne Marie FitzRandolph – Windmill Report

Old Business:

1. Financial Report
2. Statement of fund balance
3. 2025 Proposed Budget
4. Retaining Wall Update

New Business:

- 1.

Department Reports:

- Town Clerk
- Highway Department
- Code Enforcement
- Communications
- Town Assessor
- Town Historian
- Dog Control

Other Business:

Executive Session: (If needed)

Adjournment:

10/24jms

MINUTES

**Town Board Meeting Minutes
Town of Morristown
September 10, 2024**

Present: Deputy Supervisor, Chris Coffin; Councilman, David VanArnam; Councilman, Gary Turner; Councilman, Shawn Macaulay.

Excused: Supervisor, Frank Putman.

Others Present: Dean Hoffman, Highway Superintendent; Jill Sullivan, Town Clerk; Lisa Thompson, Code Enforcement. Community members.

Called to Order: The meeting was called to order by Deputy Supervisor Coffin at 6:08 pm.

Pledge: Councilman Macaulay led the pledge, and it was said by all.

Approval of Minutes: A motion was made by Deputy Supervisor Coffin to approve the August 13, 2024, Town Board meeting minutes as presented. The motion was seconded by Councilman, VanArnam.

Vote: Councilman VanArnam – Aye; Councilman Turner – Aye; Councilman Macaulay – Aye; Deputy Supervisor Coffin – Aye. Motion carried 4 Ayes.

Correspondence: The Town received a thank you card from Judy Wright.

Public Comment: Wayne Sardullo asked if the bridge on 58 will be open for winter. Councilman Macaulay stated yes, it is supposed to be completed sometime this fall.

Councilman Macaulay also responded to Wayne’s previous inquiry about putting a speed bump on Morris St. Speed bumps cannot be installed on any part of a road that has not been engineered and Morris Street has not been engineered.

Old Business:

- 1. Financial Report:** Deputy Supervisor Coffin summarize the financial statement for the month of August. The number of receivables is over budget. The dissolution funds may have started coming in. The highway may still be over budget due to the fire. Water and sewer are currently healthy, the new water rates have been profitable.

The 2025 budget process has begun. The tax rate will change and remain at the current rate. Even though the sales tax even has been healthy, we cannot depend on it, so we will budget for less sales tax. The Teamsters Contract proposal has been included in the budget. A completed tentative budget will be completed by the end of September and given to our Town Clerk to be discussed at the October Board meeting and then go to a public hearing.

A Statement of Fund Balance was distributed in August for action but was tabled until there was a full board present. Deputy Supervisor Coffin stated it needs to be table again.

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MOTION

Councilman Macaulay made a motion to table the Statement of Fund Balance until October 2024 meeting. Councilman VanArnam seconded the motion.

Vote: Councilman VanArnam – Aye; Councilman Turner – Aye; Councilman Macaulay – Aye; Deputy Supervisor Coffin – Aye. Motion carried 4 Ayes.

Dean stated CHIPS for October is \$300,000 and \$1000,000 for December.

- 2. Retaining Wall update:** Dean Hoffman stated he has not received the preliminary drawings for the retaining wall but has been told he will have them soon.

MOTION

Councilman VanArnam made a motion to advertise for the retaining wall project once the preliminary drawings/specs are received. Councilman Turner seconded the motion.

Vote: Councilman VanArnam – Aye; Councilman Turner – Aye; Councilman Macaulay – Aye; Deputy Supervisor Coffin – Aye. Motion carried 4 Ayes.

New Business:

- 1. Resolution #18-2024: Number of Deputy Clerks allowed.** The county is forming a resolution to submit to the state allowing Towns to have up to three deputies. All towns that submit a resolution will be named in the County's resolution giving them approval.

MOTION

Councilman Macaulay made a motion to approve Resolution #18-2024: Number of Deputy Clerks allowed. The motion was seconded by Councilman VanArnam.

Vote: Councilman VanArnam – Aye; Councilman Turner – Aye; Councilman Macaulay – Aye; Deputy Supervisor Coffin – Aye. Motion carried 4 Ayes.

- 2. Paper Streets:** Deputy Supervisor Coffin stated that we had requests from residents to purchase paper streets some are adjacent property owners, and some are not. There was discussion among the council, and it was agreed that the paper streets be offered to the adjacent property owners first, if they show interest.
- 3. Winter Sand bid:** We received one bid for winter sand and that is from Stouts Ready mix LTD. The Bid proposal is \$6.60 per ton loaded onto town truck at Stout Ready Mix pit.

MOTION

Councilman Macaulay made a motion to accept the Winter Sand bid from Stouts Ready Mix, LTD. Councilman VanArnam seconded the motion.

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Vote: Councilman VanArnam – Aye; Councilman Turner – Aye; Councilman Macaulay – Aye; Deputy Supervisor Coffin – Aye. Motion carried 4 Ayes.

- 4. Heating Fuel Bid:** We received one bid for heating fuel and that is from Morristown Fuel & Building Supply, Co., Inc. The bid proposal is the daily variable price will be billed at a discounted price of .22 cents off the posted cash price for #2 fuel oil.

MOTION

Councilman Turner made a motion to accept the Heating Fuel bid from Morristown Fuel & Building Supply, Co., Inc. Seconded by Councilman Macaulay.

Vote: Councilman VanArnam – Abstained; Councilman Turner – Aye; Councilman Macaulay Deputy Supervisor Coffin – Aye. Motion carried 3 Ayes and one abstention.

- 5. Justice Court Metal Detector:** The Justice Court is proposing a metal detector for the Courtroom. We can submit the request through the JCAP grant. If awarded it will be in the Spring. The board is in favor of the request. Further information will be forthcoming.

Department Reports:

Town Clerk: Jill Sullivan reported that the office has been busy with school tax collection and hunting licenses. We are scheduled to have the computers installed on September 24, 2024.

Highway Department: Dean Hoffman stated that they are beginning work on the walking trail around Bay Street. We will be putting a binder on it for now and once the water project is completed it will be sealed.

Our first truck is expected to be built in December. Viking is the first to build an electric plow truck. It will only plow 4 inches of snow for 2 hours.

They continue moving more into the shop every day.

The vacuum pump on sewer district #1 needs to be repaired. There was a water break the night of September 5th.

Code Enforcement: Lisa Thompson reported that it has been quiet for permits. Lisa found an unsafe Structure Law that was put in place in 1990. She sent to Andy to review. Unregistered vehicles need to be added to Property Management Law. The New York State Fire Inspection Law was updated in 2022 so that needs to be update within the Town Laws. The computer program should be fully implemented by the middle of October. The prop-Housing letter of intent was submitted and approved.

Assessor: A written report was distributed.

Other Business: There was a list of budget mods to be made for sewer district #1, #3, Highway, and General A. Deputy Supervisor Coffin reviewed them with the board.

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MOTION

Councilman VanArnam made a motion to approve the Budget mods as presented. Councilman Turner seconded the motion.

Vote: Councilman VanArnam – Aye; Councilman Turner – Aye; Councilman Macaulay – Aye; Deputy Supervisor Coffin – Aye. Motion carried 4 Ayes.

Executive Session: At 6:47 pm Deputy Supervisor Coffin moved to go into Executive Session to discuss bargaining negotiations involving the Teamsters Union. The Executive Session ended at 7:15 pm with action taken.

Adjournment: Councilman VanArnam made a motion to adjourn, seconded by Councilman Macaulay. The meeting was adjourned at 7:15 pm.

CORRESPONDENCE

Thank You

Thank you for your
gift of flowers for
Sandy Warens funeral.

The Warens Family