

General Requirements for a Vital Records Request

Fill out the form as completely as possible and sign

Enclose a copy of your photo I.D.

**Enclose a check for \$10.00 per request payable to the Town of
Morristown. \$11.00 per genealogical request.**

Make sure to include a phone number where you can be reached.

Mail the form and all materials to the address to:

**Morristown Town Clerk
PO Box 240
Morristown NY 13664**

**Contact us by calling 315 375-6510
Email: townoffice@nnymail.com**