

**Meeting Minutes
Town of Morristown
September 4, 2019**

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman
Also Present: Dean Hoffman, Chris Sherwin, (Carrie Tuttle & Brian Nutting-DANC), Joe Lightfoot, Tom Bell (Zoning), John & Janet Newtown, Cyril Aldrich, Donnie Aldrich, Kevin Crosby, Drazen Gasic, Andrew Day

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: A motion was made by Councilman VanArnam and seconded by Councilman Turner to approve the minutes of August 13, 2019 as presented.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Executive Session (If Needed)

Correspondence: Minutes from the Recreation Committee received.

Public Comment 1: No comment received

Old Business

1. Village Dissolution Planning
 - a. Updates from DANC and County Planning
DANC updated the Board on Asset Management Plan and Water Withdrawal Permit
 - b. Insurance for Roads and Sidewalks: Tabled
 - c. Next Joint Boards Planning and Operation Meeting September 24th
2. Set Date to Open Winter Fuel Oil Bids: During the 09/24/2019 meeting
3. Set Date to Open Winter Sand Bids: During the 09/24/2019 meeting.
4. Set New Date for Public Hearing for Amendment to Land Use Code: At 6 pm at the 09/24/2019 meeting
5. Insurance Requirements: The Board reviewed the requirement they wanted to set into policy for contractors who work for the Town. A motion was made by Councilman VanArnam to require, as town policy, that contractors who work for the Town of Morristown carry, at a minimum, a one million- dollar liability policy. In addition, contractors who work for the town, and are required to, must carry Workers Compensation Insurance. Contractors who work for the town and aren't required to carry Workers Compensation Insurance must file a NYS C-220 form with the Code Enforcement Officer.
6. Phones: Tabled.

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New Business

1. Source Renewables Solar Projects: LaBella Associates representative Drazen Gasic, delivered a presentation on Morristown Solar II LLC's proposed project on acreage off of County Route 2. The project will encompass 52.5 acres with 12.1 acres of panels. He gave a project description of the infrastructure, roads, setback conformations and the 30-year decommissioning plan. This will be a NYS Community Solar project. He requested a review by the Town Planning Board.
2. DANC representative Brian Nutting presented a proposal on water and wastewater management services to the Town. The plan includes certified operators, 24-hour coverage and on call operators. Costs to the municipality were explained and a sample contract was included. Services include inspections, daily operation, preventative maintenance, and emergency response to alarms. Services will also include compliances as required.
3. 2020 Town Budget: Councilman Christopher Coffin discussed the 2020 budget with the Board. He will review the Highway budget with the Highway Superintendent. He would like the Board to continue with a dedicated cash reserves program. He has consulted with the State Comptrollers office on the best way to prove the Town is using the required level of dissolution incentive funding to for tax relief. The next budget meeting is at 5 PM on September 24th. He will email a copy of the budget to the Town Board members.

Department Reports

Highway Department: Superintendent Hoffman presented the Board with a quote on a support wall the is needed on River Road East. This will support a Town sluice pipe and conforms to DEC specifications. No action was taken on this.

Code Enforcement Office: A written report was given to the Board. The Code Officer reported that he has spoken to Source Renewables and will have to come up with a fee structure for commercial solar projects.

Sewer Districts: Kevin Crosby presented a written report to the Board.

County Government: Joe Lightfoot briefed the Board on some things happening at the County level. The County will meet with the City of Ogdensburg to renegotiate sales tax distribution. The recent county audit found no problems with how the county is handling its finances. The REDI Grant process is continuing with a series of meetings.

Executive Session: Councilman Coffin moved to enter into executive session to discuss matters relating to the employment history of a particular Town employee. The motion was seconded by Councilman VanArnham.

Vote: Gary Turner-Aye, David VanArnham-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye The Board entered at 8:41 PM and came out at 9:30 PM. Supervisor Putman reported that no action had been taken.

Adjournment: The meeting was adjourned upon motion at 9:30 PM

Meeting Minutes prepared and respectfully submitted by David Murray, Town Clerk