

**Meeting Minutes
Town of Morristown
September 28, 2017**

Present: Gary Turner, Chris Coffin, Shawn Macaulay, David VanArnam, Frank Putman
Also Present: Dean, Hoffman, Michele Whalen, David Stout III, Wayne Moquin, Donnie Aldrich

Meeting opened at 6 PM by Supervisor Frank Putman

Business

- 1. Fuel Oil Bid for 2018-** 1 bid was received from Morristown Fuel and Supply.

Supervisor Putman opened the bid and read it aloud. The bid amount was variable daily cash price less a 22cent discount per gallon. A non-collusion form accompanied the bid. A motion was made by Councilman Coffin, and seconded by Councilman Macaulay to accept the bid from Morristown Fuel and Supply as presented.

Vote: Gary Turner-Aye, David VanArnam-Abstain, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 2. 2018 Sand Bid-** 1 bid was received from Stouts Sand and Gravel. The bid was for 5.75 per ton FOB per spec. A non-collusion form was also included. A motion was made by Councilman Turner, and seconded by Councilman Coffin, to accept the bid from Stouts Sand and Gravel as presented.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 3. Justice Training Request-**A request was received from Justice James T. Phillips, Jr. for permission to attend the NYS Magistrates Association Annual Conference from October 15th-18th. The cost would be \$975. Councilman VanArnam questioned the benefit to the Town and if attendance was mandatory. Councilman Coffin Stated that he supported training and education for Town employees. He also stated that he checked the court funds and the money was available to pay for the conference. Supervisor Putman asked if Fowler Court could share in the cost. Councilman Coffin made a motion to approve Judge Phillips request to attend the conference at Town expense. The motion was seconded by Councilman Macaulay. The Board then discussed the motion. Councilman Macaulay stated Fowler Court should pay half the expense. Supervisor Putman also stated that Fowler should help pay. Councilman VanArnam would be okay with a 50-50 split on expenses with Morristown and Fowler. Councilman VanArnam stated that he feels Judge Phillips is benefitting himself with taxpayer money. He stated that the two judges should alternate years at the conference. Supervisor Putman stated that if Judge Phillips works in two courts then each court should pay half. Councilman Coffin withdrew his motion. A new motion was made by Councilman VanArnam to pay half the \$975 cost for attendance at the conference in the amount of \$525 due to Justice Phillips working in two courts in two towns. The motion was seconded by Councilman Macaulay.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

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4. **Hand Rails**-The Board discussed the need to install hand rails on the two steps leading onto Main Street and Highway Superintendent Hoffman was asked to do the job. A motion was made by Councilman VanArnam, and seconded by Councilman Coffin to have the Highway crew install metal handrails on the two steps on Main Street.
Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
5. **2018 Budget**-Councilman Coffin distributed budget materials to the Supervisor and the Board members.
 - He stated that the sales tax yet to come will be more than needed to make budget projections for 2017.
 - It was noted that there are currently two different salaries for the justice positions and it is the Boards intent to lower one of the salaries to match the other. The pay would be equalized to \$13,500
 - The assessor's salary and hours will remain static.
 - The Board had no questions on the written material provided to them.
 - The Board agreed to adjust the justice salaries to become equal at \$13,500.
 - Councilman Coffin stated that the other salaries will be reviewed in executive session.
 - It was noted that next year's retirement bill will be approximately \$5,600 less.
 - Workers comp costs will shift from the County back to the Town as a chargeback.
 - Some Board members feel elected officials should not get a raise during their term.
 - Health insurance cost in the budget are split between General A, DA and DB. Supervisor Putman stated that a less expensive insurance plan for non-bargaining employees should be shopped for. He asked for a copy of the current contract for non-bargaining employees.
 - Councilman VanArnam asked the Board if it was time to remove the health insurance benefit for non-bargaining employees. Board discussed the costs, discontinuing the plan, or offering a less expensive plan and requiring the non-bargaining employees to contribute a percentage of the costs.
 - It was noted that the court is bringing in less revenue. The Bookkeeper position has expanded to full time. That position can be cut through attrition by not filling it after retirement.
 - Councilman Coffin asked what the Board wanted to do next. Supervisor Putman stated the they should review the materials received before the next meeting.

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- A motion was made by Councilman Macaulay to enter executive session to discuss matters relating to the employment performance of a particular town employee. The motion was seconded by Councilman VanArnam.
Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye The Board went in to session at 7:20 PM

The Board left executive session at 7:50 PM. Supervisor Putman reported that no action was taken in executive session. Supervisor Putman closed the meeting At 7:50 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk