

**Meeting Agenda
Town of Morristown
June 11, 2019**

Pledge of Allegiance

Approval of Minutes of May 21, 2019

Executive Session (If Needed)

Correspondence

Public Comment 1

Old Business

- 1. Village Dissolution Planning**
 - a. Updates if available from DANC and from County Planning**
 - b. Planning and Operation Meeting June 25th**
- 2. Sewer District #2 Disconnection Request**
- 3. Other Old Business**

New Business

- 1. Black Lake Chamber Funding**
- 2. Amendment of Land Use Code- Sign Restrictions**
- 3. Edwardsville Cemetery Stairs (Railing)**

Department Reports

- 1. Highway Department**
- 2. Code Enforcement Office**
- 3. Sewer Districts**

Executive Session (If Needed)

Public Comment 2

Adjournment

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Adjournment

Meeting Minutes
Town of Morristown
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Present: Gary Turner, David VanArnam, Chris Coffin

Absent: Shawn Macaulay, Frank Putman

Also Present: Dean Hoffman (Highway Superintendent), Carol Woodcock (Bookkeeper), William Dashnaw (Black Lake Chamber), Cheryl Shatraw (Village Mayor), Tom Bell III (ZBA Chair), Ethyn Moquin, Michele Whalen (Comprehensive Plan Committee), Kevin Crosby, Aaron Gilmour, Jill Gilmour, Wayne Moquin (Shop Steward), Jay Moore (MVFD Chief), Robert LaRock, Joe Lightfoot (District Legislator)

Meeting was called to order at 7 PM by Deputy Supervisor Coffin.

Approval of Minutes: A motion was made by Councilman VanArnam, and seconded by Councilman Turner, to approve the minutes April 16th and May 9th as presented

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye

Executive Session: Councilman VanArnam made a motion to enter executive session to discuss matters relating to the employment history of a particular Town employee and matters relating to pending or possible litigation. The motion was seconded by Councilman Turner.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye

The council entered executive session at 7:03 PM. At 6:27 PM the council left executive session. Deputy Supervisor Coffin reported that no action was taken.

Correspondence was noted.

Public Comment #1: Cheryl Shatraw invited everyone to the Village Memorial Day services on Monday, May 27th at Chapman Park.

Old Business

1. Village Dissolution Planning

- a. Updates: Committee Co-chair, Michele Whalen, updated the Board that DANC was working at various stages with the Municipal Building Review, and the Assessment Management Review. The contract with Barton & Loguidice has been signed and they are working on the Water Withdrawal Permit. Attorney Andrew Silver is working on the Local Law review and reading all local laws for the Town and Village to prepare his report and recommendations. Cheryl Shatraw told the Board the Village and Town attorneys are coordinating on the Fire District Formation.
- b. Sewer and Water Districts-Operational Structure: While on the subject of operating the new districts in 2020 Councilman VanArnam introduced Resolution #4 of 2019 as Follows: Resolved that the Town of Morristown transfer the 2 existing Village DPW positions to the Town Highway upon dissolution of the Village on December 31, 2019. The resolution was seconded by Councilman Turner.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye

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Deputy Supervisor noted that the Town Highway Superintendent participate and cooperate with the Village in the interview process. The Board tabled further discussion until a full Board is present.

2. County Route 6 Speed Limit Request: The Board received a response from the NYS DOT denying the request to lower the speed limit on the requested portion of County Route 6.
3. Sewer District #2 Disconnection Request: Deputy Supervisor Coffin tabled any action until the June meeting to have a full Board available to make a decision.
4. No other Old Business

New Business

1. Budget Amendment: A motion was made by Councilman VanArnam, and seconded by Councilman Turner to adopt the following budget amendment:

Budget Amendment

General A

A1910.4 Insurance From \$23,080 reduced to \$22,080

General A

Add new account # A9055.8 Disability Insurance -\$1,000*

*Disability Insurance is an Employee Benefit-not a regular insurance line item, as per OCA Annual Report Correction.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye

2. New Line Item-Compensated Absences: Carol Woodcock briefed the Board on the need to establish a new line in the 2020 budget to fund eligible highway employees who want to cash out their unused sick time upon leaving employment with the Town of Morristown.
3. Adjusted FDIC Insurance Coverage: The Board was briefed by Carol Woodcock on the need to increase FDIC coverage for all Town accounts. Maximum coverage of 2 million dollars was suggested. A motion was made by Councilman VanArnam, and seconded by Councilman Turner, to authorize the Supervisor to have the Town's bank increase the FDIC insurance coverage for the Town to 2 million dollars.
Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye
4. New Village Contract with Spectrum: The Board agreed that they supported the Village not requiring a franchise fee for the new agreement with Spectrum.
5. Black Lake Chamber: William Dashnaw, Black Lake Chamber president spoke to the Board about the promotions and advertising the Chamber does to bring tourism to the area. He asked the Board to consider supporting the Black Lake Chambers efforts financially. He also suggested that should the Town create a town chamber of commerce the Black Lake Chamber could be hired as their tourism agent.
6. Board agreed to hold a joint meeting with the Village Board on the fourth Tuesday of each month as long as needed to discuss the operational basics of running the village.
7. Joseph Lightfoot, County Legislator, spoke to the Board about the flooding situation along the St. Lawrence and the County response. He mentioned that fund balance at the end of 2018 was 20 million, the Office of Court Administration had taken over court

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security operations for the County, and the County Highway department was building satellite salt and storage facilities in Ogdensburg, Russell, and Potsdam.

Department Reports

1. Highway: The Highway crew has been working on the Bay Street Extension and the binder coat should be down by July. A resignation was received from 1 Highway employee so a new hire will be needed. To date 7,000 sandbags have been picked up by riverfront property owners.
2. Codes: Written report submitted.
3. Sewer: Vacuum station still experiencing loss of prime.

Public Comment #2: None

Meeting adjourned upon motion at 8:50 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk