

**Meeting Agenda
Town of Morristown
March 5, 2019**

Pledge of Allegiance

Approval of Minutes of February 19, 2019

Executive Session (If Needed)

Correspondence

Public Comment 1

Old Business

- 1. Village Dissolution Planning**
 - a. Updates if available**
- 2. County Route 6 Speed Limit**
- 3. County Route 6 Condition**
- 3. Other Old Business**

New Business

- 1. Draft RFP for Engineering Services for Water Withdrawal Permit Application**

Department Reports

- 1. Highway Department**
- 2. Code Enforcement Office**
- 3. Sewer Districts**

Executive Session (If Needed)

Public Comment 2

Adjournment

**Meeting Minutes
Town of Morristown
February 19, 2019**

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman
Also Present: Dean Hoffman(Highway), Chris Sherwin(Codes), Carrie Tuttle, Brian Nutting (DANC), Cheryl Shatraw(Village), Kevin Crosby(Village DPW), James Moore(MVFD)

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: A motion was made by Councilman Macaulay, and seconded by Councilman VanArnam, to approve the minutes of January 8, 2019 as presented.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Executive Session: A motion was made by Councilman VanArnam and seconded by Councilman Macaulay to enter executive session to confer with the town attorney for advice on a specific legal issue.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

The Board entered executive session at 7:05 PM and came out of executive session at 7:35 PM. Supervisor Frank Putman reported that no action was taken while in executive session.

Correspondence: Letter from Association of Towns concerning the Governors budget proposal to cut AIM funding. Letter from Equipment Rentals, Inc. letting the Board know of their services.

Public Comment 1: No comment received.

Old Business

1. Village Dissolution Planning

Updates if available: DANC submitted a presentation and proposal for maintenance and operation of the Village water and wastewater systems that the Town will be assuming responsibility for in 2020. The Board asked question concerning systems operation and the experience DANC has with other communities. Kevin Crosby submitted a proposal for his services to provide water and wastewater operation and maintenance.

2. Harassment & Discrimination Policy- Appointment of Reporting Personnel: A motion was made by Councilman VanArnam, and seconded by Councilman Turner, to appoint Jill martin for a 3- year term as a compliance Officer under the Harassment and Discrimination Policy.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

3. County Route 6 Speed Limit: Councilman Turner moved Resolution #4 of 2019 as follows: Be it Resolved that the Town Board wishes to request a seasonal speed limit change on County Route 6 from May 1st to Columbus Day Weekend to 45 miles per hour. The requested seasonal speed reduction to start at the south west terminus of the present 45 mile per hour zone to the Hammond Town Line. The motion to adopt the resolution was seconded by Councilman VanArnam.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

4. Other Old Business: No other old business was brought before the Board.

**Meeting Minutes
Town of Morristown
February 19, 2019**

New Business

1. **2018 Reporting Resolution:** A motion was made by Supervisor Putman and seconded by Councilman VanArnam, to adopt Resolution #2 of 2019, A resolution to re-adopt the 2018 Hours Worked Resolution. The 2018 resolution now contains re-calculated hours worked for elected and appointed staff required to report that information.
Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
2. **Resolution #3 County Hold Harmless Resolution for 2019:** A motion was made by Councilman Coffin and seconded by Councilman VanArnam, to adopt Resolution #3 of 2019 as follows:

RESOLUTION NO. 3

OF THE TOWN OF MORRISTOWN

HOLDING HARMLESS THE COUNTY OF ST. LAWRENCE FOR PROVIDING SERVICE FOR 2019

By the Morristown Board of Councilman, Town of Morristown

WHEREAS, the Town of Morristown is desirous of St. Lawrence County Department of Highways providing shared services such as paving, signage, road stripping, blasting, and other routine maintenance activities to the Town, and

WHEREAS, both the Town of Morristown and the County of St. Lawrence are desirous of promoting partnering efforts for the safety of the traveling public in St. Lawrence County, and

WHEREAS, in this joint cooperative endeavor the Town of Morristown and the County of St. Lawrence desires to be reimbursed for their expenditures, and

WHEREAS, the Town is aware that the County may incur liability in the providing of the services and wishes to indemnify the County in this regard,

NOW, THEREFORE, BE IT RESOLVED that to the fullest extent permitted by law, the Town of Morristown will indemnify and hold harmless the County, their officers, directors, partners, representatives, agents and employees from and against any and all claims, suits, liens, judgments, damages, losses and expenses, including legal fees and all court costs and liability (including statutory liability) arising in whole or in part and in any manner from injury and/or death of person or damage to or loss of any property relating to or arising out of any negligent or intentional acts and/or omissions of the Town of Morristown or any of its directors, officers, employees, contractors, representatives, or agents.

BE IT FURTHER RESOLVED that the following request for General Liability (GL) coverage is as follows:

General Liability Insurance. On an "Occurrence" basis, with the following limits:

- \$1,000,000 Each Occurrence
- \$3,000,000 General Aggregate
- \$1,000,000 Products Aggregate
- \$1,000,000 Personal Injury
- \$ 50,000 Fire Damage Legal Liability
- \$ 5,000 Medical Payment Expense

**Meeting Minutes
Town of Morristown
February 19, 2019**

BE IT FURTHER RESOLVED, that St. Lawrence County shall be an additional insured on the GL Policy, via ISO endorsement CG 2026.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

3. **Other Old Business:** Billboards outside Village limits-The Board discussed the 2 billboards in the state right of way. The State has ruled that they are in the state right of way. An annual maintenance permit will be required for mowing done by the municipality. Councilman Macaulay suggested asking the state to transfer the property to the municipality. Councilman Coffin stated that he wants to continue pursuing advertising signage.
4. **New Fire District:** Morristown Volunteer Fire Department Chief, Jay Moore, stated that he wants to make it clear that the Morristown Volunteer Fire Departments intent with the formation of the new fire district is to cover the same geographic area in the Town of Morristown that it now covers.
5. A problem with cars parked on County Route 6 at a business was reported. The Code Officer will check the situation out as it may relate to a special permit issued by the Town.
6. **High Speed Internet in the Town:** The Board asked the Supervisor to contact SLIC Network Solutions to inquire if they will be building out internet in the Town.

Department Reports

1. **Highway Department:** A report was given by Highway Superintendent Dean Hoffman. Sand is starting to run low but should be enough for the rest of the season. He will be at Advocacy Days March 5th and 6th. He requested the Board to again write a letter to the County Highway Department concerning the very poor condition of County Route 6.
2. **Code Enforcement:** A written report was given to the Board. The code Officer is working on revisions to some local laws and will report back when they are ready. He will be gone for annual training March 3rd through the 8th for this.
3. **Sewer Districts:** Kevin Crosby reported that the vac station continues to lose prime. A special sensor that shuts the pump down has been ordered.

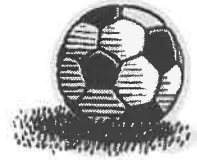
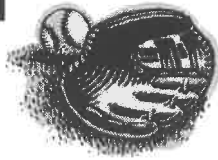
Public Comments: None

The meeting was adjourned upon motion at 8:45 PM.

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk.



MORRISTOWN RECREATION COMMITTEE
PO BOX 240
MORRISTOWN, NY 13664



February 26, 2019

Morristown Recreation Committee Agenda

I. Record Attendance/ Introduction of Guests

II. Call to Order

III. Approval of Minutes from 10/30/18 Meeting

IV. Standing Reports

- A. Correspondence
- B. Unpaid Bills
- C. Treasurer's Report
- D. Membership Status
- E. Inventory & Equipment to be ordered list

V. Old Business

- A. Family Day on the Mountain

VI. New Business

- A. Baseball and Softball Planning
 - a. Director
 - b. Gym time
 - c. Coaches meeting, organization
- B. Summer Programs Planning
 - a. Programs
 - b. Forms and Schedule for Parents
- C. 5K
- D. Recreation Director Comments
- E. Membership Comments
- F. Next Meeting

VII. Adjournment

**MORRISTOWN RECREATION COMMITTEE
MINUTES SUMMARY**

MEETING COORDINATOR: SCOTT RITCHIE, PRESIDENT
CALL TO ORDER: 6:41PM

PAGE: 1 of 2
DATE: 10/30/18

PRESENT:	Scott Ritchie, Vice President Carol Woodcock, Director Tracy Ward	Jane Kring, Secretary Pete Ward, Treasurer
EXCUSED:	Tammy Ritchie Penny Young Kelly Ward	Jessica Woodcock Chris Woodcock
ABSENT:	Sue Eckman Lindsay Cutway Brett Simmons	Joe Belile David Wurzburg
GUESTS:		

Approval of Minutes: The minutes from the Morristown Recreation Committee meeting held on 7/16/18 and 8/6/18 were distributed for review and approval. A motion was made by Tracy Ward, seconded by Carol Woodcock and carried to approve the minutes.

STANDING REPORTS:

Correspondence

- Thank you notes delivered to soccer sponsors with photos

Unpaid Bills

- Soccer coaches and end of year soccer party bills

Treasurer's Report

- Balance is \$5716.21. Withdrawals include \$750 Boosters (to co-sponsor soccer camp), \$700 Kiwanis, \$405 shirts. Deposits \$170 and \$200.
- A motion was made by Jane Kring, seconded and carried to approve the treasurer's report.

Membership Status

- 15 active members. Bobbi Jo O'Donnell would like to become a member.

Inventory & Equipment to be Ordered List

- Larry Kring requested his baseball coaching money be used towards a new home plate, pitching rubber and pitching nets/screen, and that the old rubber be used to create a bullpen for pitchers at the village field. It was also noted that a shelf with hooks on the wall would make the dugouts nicer.
- Zip ties will be needed for the soccer nets, and potentially new nets for next season.
- Tammy still has some softball items in the garage. They will be returned soon.

OLD BUSINESS:

Swim

- Went well, no problems, normal numbers, approximately 36 kids participated, 10 also participated in the summer program at school. 1 director and 2 swim instructors worked with kids well.

Tball

- Few hiccups
- ? Include a schedule for parents to keep with the form next year

Soccer Camp

- Great, 1 injury

Sunday Baseball

- Fun

Kiwanis Soccer

- 3 teams, 2 injuries Korey LaJoy broken arm, Marshall Wright ankle sprain
- Banquet and seasons went well.
- David Wurzburg, director, very organized, wonderful job, appreciate all that he did

NEW BUSINESS:

Officer Nominations

- Pete Ward Treasurer, Scott Ritchie President, Jane Kring Secretary, Tracy Ward Vice President
- All nominated, seconded and approved unanimously

Annual Policy Review

- Duties and policies briefly discussed and reviewed.
- A motion was made by Jane Kring, seconded by Scott Ritchie, and carried to renew the approval of the policies.

Family Day on the Mountain

- Pete Ward to confirm it is still possible, then get the forms to school

Recreation Director Comments

- Dave did well as soccer director. She will put a note in with his check. Jon Turner did well as a coach. Otherwise the programs are going well.

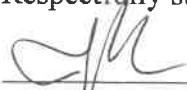
Membership Comments

- Hosmer is working to coordinate a baseball and softball league that uses the same rules but would not require as much travel. Ideally we would be playing Hammond, Heuvelton, Ogdensburg and potentially Canton and Gouverneur less often.
- A member talked about developing a sense of competitiveness in players and teaching them to have a winning attitude.
- Another member talked about the importance of touches on the ball and focusing on improving skills and player development.
- Discussion was also held about acceptable parent behavior and where to draw the line.

Adjournment: A motion was made by Tracy Ward, seconded by Carol Woodcock, and carried to adjourn at 8:06PM.

Next meeting: The next Morristown Recreation meeting is scheduled for ~~Monday August 6th~~ ^{Thursday Feb 26th} at 7:00PM at the town hall.

Respectfully submitted,



Jane A. Kring, Morristown Recreation Committee Secretary
Kring, Morristown Recreation Committee Secretary