

**Meeting Minutes
Town of Morristown
March 5, 2019**

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman
Also Present: Manasseh Burt(DANC), Kevin Crosby(Village), Tom Bell(ZBA)

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: A motion was made by Councilman Coffin and seconded by Councilman Macaulay to approve the minutes of February 19, 2019 as presented.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Executive Session (If Needed)

Correspondence: Recreation Committee Minutes of 02/26 received, invitation from Brier Hill Fire Department to their annual dinner.

Public Comment 1 (none)

Old Business

1. Village Dissolution Planning

- a. **Updates if available:** County Comprehensive Plan committee will meet on Tuesday March 19th.
- b. Councilman Coffin informed the Board that he had gathered the current village budget and financial statements and will begin preparing a preliminary budget. The Board agreed they would like to meet to review the document when it was prepared.
- c. Councilman Coffin informed the Board that the public Comprehensive Plan Meeting has been moved back to April 23rd. He asked that the Board members available please attend.

2. County Route 6 Speed Limit: Letter was sent. No response at this time.

3. County Route 6 Condition: Letter was sent. No response at this time.

3. Other Old Business

New Business

1. Draft RFP for Engineering Services for Water Withdrawal Permit Application

Manasseh Burt, Project Engineer from D.A.N.C., reviewed the Water Withdrawal Permit Request for Proposals bid document with the Board. Mr. Bert will be the Point of Contact for the bid process. As this will be for the provision of professional services no legal notice will be required. After Mr. Burt's review a motion was made by Supervisor Putman to accept the Request for Proposals document with one noted correction to the date of Village Dissolution on page 4 of the proposal. The motion to accept was seconded by Councilman VanArnam.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

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New Business

The Board discussed moving the date of the April regular meeting from April 9th to April 16th. A motion was made by Councilman VanArnam to move the April meeting to April 16th. The motion was seconded by Councilman Macaulay.

Vote: Gary Turner-Aye, David VanArnam-Aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Department Reports

1. **Highway Department:** No report.
2. **Code Enforcement Office:** No report.
3. **Sewer Districts:** Kevin Crosby told the Board that shut off probe will be installed to determine if the pumps are shutting off properly. The Board discussed the new billing for the new wastewater district encompassing the former village users. The old district and the new formed district will have the same footprint.

Councilman Coffin brought to the Boards attention two programs currently available in St. Lawrence County to help with septic replacement costs. The Board directed the clerk to post information on the Town website and on the Town Facebook page.

Executive Session (If Needed)

Public Comment 2 (none)

Adjournment: The meeting was adjourned upon motion at 8 PM.

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk