

**Meeting Agenda
Town of Morristown
November 13, 2018**

Public Hearing 2019 Budget

Pledge of Allegiance

Approval of Minutes of October 16, 2018

Executive Session (If Needed)

Correspondence

Public Comment 1

Old Business

- 1. Village Dissolution Planning**
 - a. Comprehensive Plan 2019**
- 2. 2019 Budget**
- 3. Other Old Business**

New Business

- 1. Gateway Museum**
- 2. Resolution #14-Life Flight**
- 3. Cold War Exemption Local Law Amendment**
- 4. NYS Sexual Harassment Policy Town Requirement**

Department Reports

- 1. Highway Department**
- 2. Code Enforcement Office**
- 3. Sewer Districts**

Executive Session (If Needed)

Public Comment 2

Adjournment

**Meeting Minutes
Town of Morristown
October 16, 2018**

Present: Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay, Frank Putman
Also Present: Dean Hoffman, Chris Sherwin, Tom Bell III, Wayne Moquin, Matilda Larson (County Planning Office), Joe Lightfoot (County Legislator)

Pledge of Allegiance: Led by Shawn Macaulay

Approval of Minutes: A motion was made by Councilman David VanArnam and seconded by Councilman Chris Coffin, to approve the minutes of the September 18, 2018 meeting.
Vote: Gary Turner-Aye, David VanArnam-aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

Executive Session (If Needed)

Correspondence: Letter received from James Snyder, Assessor, that he had received a full scholarship to the 2019 Cornell Assessors Seminar. Letter from the Historian, Debbie Murray, that the Pomeroy grant she applied for was fully funded and will place 3 cast signs at 3 historic register buildings. The grant was for \$3, 282.

Public Comment 1: No comment received.

Old Business

- 1. Village Dissolution Planning-Report:** Matilda Larson from the St. Lawrence County Planning Office submitted a draft work schedule for the Comprehensive Plan. Supervisor Putman presented a preliminary list of names for the Comprehensive Plan Committee. The Committee will begin meeting in the middle of November.
- 2. 2019 Budget Process:** Chris Coffin gave the Board revision pages for the budget document. The Board discussed the establishment of reserves for designated expenses. Councilman Macaulay asked the Board to increase library funding by \$2,000 in 2019. Councilman Macaulay moved that the Board increase funding for the Morristown Public Library by \$2,000 in the 2019 budget. The motion was seconded by Councilman Gary Turner.

Vote: Gary Turner-Aye, David VanArnam-aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

- 3. 2019 Fuel Oil Bid Opening:** Only a single bid was received for fuel oil for heating. Supervisor Putman opened the bid envelope and read out the results. The bid was from Morristown Fuel & Building Supply and proposed supplying fuel oil at daily market price less a 22cent discount. A certificate of non-collusion accompanied the bid package. A motion was made by Councilman Macaulay and seconded by Councilman Turner to accept the bid for 2019 heating oil from Morristown Fuel & Building Supply.
- 4. Vote:** Gary Turner-Aye, David VanArnam-Abstain, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Meeting Minutes
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At this point Supervisor Putman suspended the meeting and opened a public hearing to take comment for or against Local Law #4 of 2018. Michelle Whalen asked the Board what the intent of this law was. Councilman Coffin explained that the Board adopts this local law annually to give them the flexibility to exceed the tax cap if necessary. He explained that unforeseen expenses could present themselves for 2019. He also stated that the Board does not anticipate having to exceed the tax cap for the 2019 budget. As there were no more comments Supervisor Putman closed the Public Hearing and re-opened the regular meeting.

5. **Tax Cap Law 2019:** A motion to adopt Local Law #4 of 2018 was made by Councilman VanArnam. The motion to adopt was seconded by Councilman Coffin
Vote: Gary Turner-Aye, David VanArnam-aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

6. **Other Old Business:** No other old business was brought before the Board

New Business

1. **Set Public Hearing for 2019 Town Budget:** The Board decided to move the regular Town Meeting back to the second Tuesday. A motion was made by Councilman Turner and seconded by Councilman Macaulay to set the public hearing on the 2019 budget for Tuesday, November 13th at 7 PM.
2. Vote: Gary Turner-Aye, David VanArnam-aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye
3. **Justice Court Grant Resolution:** A motion was made by Councilman VanArnam and seconded by Councilman Turner to adopt Resolution #13 of 2018-Justice Court Assistance Program Grant as follows:
WHEREAS, the Town of Morristown desires to make continued improvements and enhancements to its Court. And
WHEREAS, the Town of Morristown wishes to make application to the Justice Court Assistance Program Grant for 2019;
NOW, THEREFORE, BE IT RESOLVED, the Town Board shall seek financial assistance from the Justice Court Assistance Program, grant request not to exceed the sum of \$15,552.00, for needed services to the Town of Morristown Justice Court to include the upgrade to digital security cameras, lateral file cabinet, and digitization of additional court records; and
BE IT FURTHER RESOLVED, that the Town Board shall authorize the Supervisor to make all necessary applications to the Justice Court Assistance Program.
Vote: Gary Turner-Aye, David VanArnam-aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

**Meeting Minutes
Town of Morristown
October 16, 2018**

Department Reports

- 1. Highway Department:** A written report was given to the Board. Highway Superintendent Dean Hoffman reported that he purchased a drag paver at auction for \$1,500. This will help speed surface repairs to Town Roads. Truck #9 needs a new computer.
- 2. Code Enforcement Office:** Code Officer Chris Sherwin reviewed his written report with the Board. PILOT was discussed for possible solar farm in the Town.
- 3. Sewer Districts:** Michelle Whalen asked the Board if sewer rates will be reduced in District 1 now that the bond is retired. Councilman Coffin stated that the Town will be conducting a capital asset review in 2019 as part of the village dissolution. The Board will be in a better position to determine what they will do with rates at that time.

Public Comment: Joe Lightfoot spoke to the Board on Eviction of previous owners in County owned properties, Raise the Age Law's impact on the County, the 2019 County Budget, a sharp rise in healthcare costs and grants received by Emergency Services.

Executive Session: A motion was made by Councilman VanArnam and seconded by Councilman Turner, to enter executive session to discuss matters relating to contract negotiations under provisions of the Taylor Law.

Vote: Gary Turner-Aye, David VanArnam-aye, Chris Coffin-Aye, Shawn Macaulay-Aye, Frank Putman-Aye

The Board entered executive session at 8:05 PM returned at 8:18. Supervisor Frank Putman reported that no action was taken while in executive session.

Adjournment: The meeting was adjourned upon motion at 8:20 PM

Meeting Minutes prepared and respectfully submitted by David Murray, Town Clerk



MORRISTOWN RECREATION COMMITTEE
PO BOX 240
MORRISTOWN, NY 13664



October 23, 2018

Morristown Recreation Committee Agenda

I. Record Attendance/ Introduction of Guests

II. Call to Order

III. Approval of Minutes from 7/16/18 and 8/6/18 Meetings

IV. Standing Reports

- A. Correspondence
- B. Unpaid Bills
- C. Treasurer's Report
- D. Membership Status
- E. Inventory & Equipment to be ordered list

V. Old Business

- A. Swim
- B. T-ball
- C. Soccer camp
- D. Sunday baseball
- E. Kiwanis soccer

VI. New Business

- A. Officer Nominations
- B. Annual Policy Review
- C. Family Day on the Mountain
- D. Recreation Director Comments
- E. Membership Comments
- F. Next Meeting

VII. Adjournment

**MORRISTOWN RECREATION COMMITTEE
MINUTES SUMMARY**

MEETING COORDINATOR: SCOTT RITCHIE, VICE PRESIDENT
CALL TO ORDER: 7:05PM

PAGE: 1 of 2
DATE: 7/16/18

PRESENT:	Penny Young Carol Woodcock, Director Pete Ward, Treasurer David Wurzburg Scott Ritchie, Vice President	Jane Kring, Secretary Tammy Ritchie Tracy Ward Jessica Woodcock Chris Woodcock
EXCUSED:	Kelly Ward	
ABSENT:	Sue Eckman Joe Belile	Lindsay Cutway
GUESTS:	Jon Turner	Ivan and Henry Kring

Approval of Minutes: The minutes from the Morristown Recreation Committee meeting held on 5/21/18 were distributed for review and approval. A motion was made by Carol Woodcock, seconded by Chris Woodcock and carried to approve the minutes.

STANDING REPORTS:

Correspondence

- Donation letter thank you notes sent, 5K sponsors need thank you notes
- All 5K sponsors paid

Unpaid Bills

- None at this time

Treasurer's Report

- Balance is \$6956.97.
- A motion was made by Jessica Woodcock, seconded by Jane Kring and carried to approve the treasurer's report.

Membership Status

- 15 active members.

Inventory & Equipment to be Ordered List

- Aluminum benches were never purchased as the wood was replaced and benches fixed by Earl, and they will work well for the soccer season as well.
- Larry Kring requested his baseball coaching money be used towards a new home plate, pitching rubber and pitching nets, and that the old rubber be used to create a bullpen for pitchers at the village field. It was also noted that a shelf with hooks on the wall would make the dugouts nicer.
- Zip ties will be needed for the soccer nets, cones, whistles and ball bags also potentially needed for soccer.

OLD BUSINESS:

Spring baseball/softball

- All teams finished their seasons, a nice party was held at the Fire Hall Pavillion. Nothing to discuss.

Swim

- Going well, no complaints
- Have donated \$200 to Ogdensburg Recreation as a thank you
- Should send a thank you note to Pepsi for finish line and drinks at the race, and pool sponsorship

Tball

- Facebook post the week before to remind parents necessary
- People that signed permission slips should receive a text/call
- ? Include a schedule for parents to keep with the form

Soccer Camp

- First night 8/4 Wednesdays 6-7:30 and Saturdays 9-10:30, 5-13 year olds, planning meeting tonight

5K June 30th 8AM registration, 9AM run

- Went well, HOT, slightly lower participation than past years, 46 runners/walkers, shoot for 100
- Will work with Ryan Demick to set up a PayPal and maximize pre-registration
- Need clipboards next year, waiver and form to be updated for next year to distribute at local 5Ks
- Spent \$100 on medals, \$750 on tshirts, received \$1000 from sponsors, reused bibs, received other donations as well, definitely a worthwhile fundraiser

NEW BUSINESS:

Kiwanis Soccer Planning

- Season to start 8/20, late fee for Ogdensburg participants after 8/10
- Current numbers are not adequate for an 11-12 team
- Will split into teams early at the camp, and share coaches meeting date

Recreation Director Comments

- Paid baseball coaches.

Membership Comments

- Larry Kring would like his coaches money put toward a pitching rubber, home plate, and screen.
- Larry would like to have Sunday baseball for 2nd-5th or 6th graders to help them keep up their skills. Ages are okay for insurance coverage, will need to fill out a permission slip with contact and health information.
- Penny asked about working with the Morristown Sports Boosters to help with the cost of Lisbon soccer camp for 7th-12th graders run by Bill Reid (secretary Sue Heumell). Doug McQueer stated that if there are enough kids he will work out a bus. The camp is \$100 runs Monday to Thursday 8/6-8/9. A motion was made by Tracy Ward, seconded by Penny Young, and carried to pay \$25/kid to match the Morristown Boosters to reduce the cost for parents to \$50/kid. Discussion was held about the importance of advertising this to coaches and through the school.
- Dave Young is resigning as president. He is sorry, thinks the organization is great and wishes it success. Penny Young will come when she can.
- Scott Ritchie nominated for President by Carol Woodcock. The motion was seconded by Chris Woodcock and carried.

Adjournment: A motion was made by Chris Woodcock, seconded by Jon Turner and carried to adjourn at 8:17PM.

Next meeting: The next Morristown Recreation meeting is scheduled for Monday August 6th at 7:00PM at the town hall.

Respectfully submitted,



Jane A. Kring, Morristown Recreation Committee Secretary

**MORRISTOWN RECREATION COMMITTEE
MINUTES SUMMARY**

MEETING COORDINATOR: SCOTT RITCHIE, VICE PRESIDENT
CALL TO ORDER: 7:05PM

PAGE: 1 of 2
DATE: 7/16/18

PRESENT:	David Wurzburg Scott Ritchie, Vice President	Jane Kring, Secretary Tammy Ritchie
EXCUSED:	Kelly Ward Penny Young Carol Woodcock, Director Pete Ward, Treasurer	Tracy Ward Jessica Woodcock Chris Woodcock Lindsay Cutway
ABSENT:	Sue Eckman	Joe Belile
GUESTS:	Jay Moore	

No formal business was conducted.

STANDING REPORTS:

Correspondence

- Sympathy card should be sent to Lindsay Cutway about her father.

Inventory & Equipment to be Ordered List

- Soccer equipment has been ordered.

OLD BUSINESS:

Swim

- 30 kids participated, 20-25 steadily attended the program, \$88 pizza from Cam's the last day

Tball

- complete, some glitches with keys locked in truck, etc.

Soccer Camp

- Approximately 20 students attended the first night

Kiwanis Soccer Planning

- Need referees. Discussion held about supplementing Kiwanis ref fees due to the shortage, with the thought that at a competitive price, it will be easier to find refs. Our paperwork, money and list of participants is what is needed for John/Kiwanis coordinator.
- Coaches need to keep track of refs.
- Concern about coaching. Jon Turner switched to oldest group, Jay Moore recruited for 7-8 and David to coach 9-10 team.
- Discussion held and confirmed with Carol over the phone that the Rec Committee will split Kiwanis fees with families \$10/\$10.
- Need a 3rd sponsor – Langbrook is out
- Need 3 first aid kits for 3 teams.

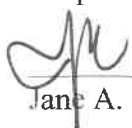
Recreation Director Comments

- Swim went well.
- She is back Wednesday, Judy will call Dave if soccer equipment comes in.
- Check ready for Lisbon soccer camp.
- Let her know if she needs to do anything.

Adjournment: 7:46PM

Next meeting: end of October

Respectfully submitted,



Jane A. Kring, Morristown Recreation Committee Secretary

Resolution #14 of 2018 Life Flight

WHEREAS: North Country Life Flight, Inc. is a not for profit, tax exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training, medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed wing aviation resources, and,

WHEREAS: The New York State Police aviation resources do not provide a medically trained team or medical equipment for patient transports; and

WHEREAS: The people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service which is free of charge to critically ill and seriously injured patients, and, therefore municipal governments are asked to pledge monies for this worthwhile program;

NOW, THEREFORE, BE IT RESOLVED: That the Town Board of the **Town of Morristown** hereby authorizes the Supervisor to enter into a contract with North Country Life Flight, Inc. for the purpose of operating the medical component of the Medivac program, which will serve its residents and visitors, and paying the amount of \$150.00, which represents the Towns share for 2019; and be it

FURTHER RESOLVED: That the sum of \$150.00 is hereby appropriated to account No. B – 4989.4 for payment to North Country Life Flight, Inc.

ST. LAWRENCE COUNTY



REAL PROPERTY TAX SERVICE AGENCY

Courthouse Room 249, 48 Court Street

Canton, New York 13617-1169

Bruce Green, IAO


Director

VOICE (315)379-2272

FAX (315)229-3222

WEB SITE: <http://www.stlawco.org/departments/realproperty/>

TO: Town Assessors, Town/Village Clerks, Town Supervisors & Village Mayors –
Town of Canton, Town of Fowler, Town of Hammond, Town of Morristown, Town
of Norfolk, Town of Parishville & Village of Canton

FROM: Bruce Green, Director 

DATE: October 12, 2018

SUBJECT: Cold War Veterans exemption

If municipalities adopted their Local Law/Resolution for the Cold War Veteran exemption previous to 2017, they adopted RPTL 458-b as it was written at that time – which was subject to a ten year limit.

In 2017 Real Property Tax Law 458-b (Cold War Veterans exemption) was amended as follows: “a county, city, town, village or school district that has adopted a local law or resolution pursuant to paragraph (a) of this subdivision **may adopt** a local law or resolution providing that the exemption authorized by this section shall apply to qualifying owners, **without regard to such ten year limitation**”.

The St. Lawrence County Board of Legislators and many municipalities that have previously (prior to 2017) adopted RPTL 458-b (Cold War Veterans exemption) have now adopted a new Local Law/Resolution allowing the new option for the Cold War Veterans exemption to be applied “without the ten year limitation”. This allows the Cold War Veteran exemptions for the County and those municipalities to be granted permanently and not expire after the ten year limit.

If a new Local Law/Resolution **is not** adopted (by those who had previously adopted RPTL 458-b – Cold War Veterans exemption prior to 2017), then previously granted Cold War Veterans exemptions will expire according to the ten year limit.

*Diana Black, Keyboard Specialist Donna Brown, Coordinator of Real Property Tax Services
Lisa Cicciarelli, Tax Map Tech Patricia Fletcher, Senior Real Property Tax Service Aide
Lena Kanitz, Data Collector Tina Miller, Aide Darlene Nelson, Aide
Richard Paquin, Aide Michael Pearson, Tax MapTech/CAD Spec. Jim Race, Sr. Tax Map Tech*

The following is a list of those municipalities that adopted RPTL 458-b – the Cold War Veterans exemption prior to 2017 and have not provided us with any further action regarding this exemption:

Town of Canton
Village of Canton
Town of Fowler
Town of Hammond
Town of Morristown
Town of Norfolk
Town of Parishville

All of the above municipalities (with the exception of the Town of Fowler) have had some Cold War Veterans exemptions term off the 2019 roll. If you wish to reinstate these expired Cold War Veterans exemptions and have your municipalities' Cold War Veterans exemptions be applied "without the ten year limitation", your municipality will need to adopt a new Local Law/Resolution (depending how your municipality originally adopted this exemption) prior to March 1, 2019 (the Town of Fowler's deadline would be March 1, 2027). Otherwise, if your municipality does nothing, the Cold War Veterans exemptions will continue to expire when the ten year limitation is up.

BG/dmb

February 5, 2018

Finance Committee: 1-29-2018

RESOLUTION NO. _____

**ADOPTING PROPOSED LOCAL LAW B (NO. __) FOR THE YEAR 2018,
“AMENDING LOCAL LAW 2 OF 2007 “ESTABLISHING THE PROPERTY TAX
EXEMPTION FOR COLD WAR VETERANS IN ST. LAWRENCE COUNTY””**

By Mr. Timmerman, Chair, Finance Committee

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

That Local Law No 2 for the year 2007 is amended by adding the following:

- Section 1. Pursuant to subsection 2(c)(iii) of § 485-b of the NYS Real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten-year limitation.
- Section 2. This Local Law, in every case, shall conform to State Law. The exemption authorized by this section shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten year limitation.
- Section 3. This local law will take effect immediately upon its filing with the Secretary of State and shall be applicable to all assessment rolls prepared pursuant to the first taxable status date occurring on or after the effective date of this local law, after a public hearing.

LOCAL LAW # 1 of the Year 2008

**A LOCAL LAW PROVIDING FOR THE ESTABLISHMENT OF A PROPERTY TAX
EXEMPTION FOR
COLD WAR VETERANS IN THE TOWN OF MORRISTOWN**

Be it enacted by the Town of Morristown in the County of St. Lawrence, as follows:

Article 1: Exemption of a Percentage of Assessed Value on Property Tax for Cold War Veterans

Section 1.

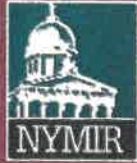
A. Pursuant to Section 458-b of the Real Property Tax Law of the State of New York, qualifying residential real property owned by one or more persons qualifying as a Cold War Veteran shall receive an exemption from taxation equal to fifteen percent of the assessed value of such property; provided however, that such exemption shall not exceed twelve thousand dollars or the product of twelve thousand dollars multiplied by the latest state equalization rate for the Town of Morristown, whichever is less.

B. In addition to the exemption provided by paragraph A of this section, where the Cold War veteran received a compensation rating from the United States veterans affairs or from the United States Department of Defense because of a service connected disability, qualifying residential real property shall be exempt from taxation to the extent of the product of the assessed value of such property, multiplied by fifty percent of the Cold War veteran disability rating; provided, however, that such exemption shall not exceed forty thousand dollars, or the product of forty thousand dollars multiplied by the latest state equalization rate for the Town of Morristown, whichever is less.

C. If a Cold War veteran receives the exemption under section four hundred fifty-eight or four hundred fifty-eight-a of the Real Property Tax Law, the Cold War veteran shall not be eligible to receive the exemption under this section.

D. The application of this land law is subject to the requirements of Section 458-b of the New York State Real Property Tax Law

Section 2. This local law will take effect on filing with the Secretary of State of the State of New York and shall be applicable to the roll to be prepared in 2009.



October 2018

NYMIR Risk Management Bulletin

NYS Department of Labor Finalizes Sexual Harassment

Prevention Guidance for Employees

On Monday October 1, the NYS Department of Labor finalized its sexual harassment prevention guidance which includes a model policy and training plan that can be used by employers. This is in response to a new law, which was part of the 2018-19 State Budget, requiring all employers to adopt, post and distribute to all employees by *October 9, 2018*, a sexual harassment prevention policy.

As part of that guidance, a sample model policy, final complaint form, employee training requirements and accompanying Q&A were released. These documents can be found at: www.ny.gov/programs/combating-sexual-harassment-workplace.

The first step in complying with the new legislation is to adopt the State model or a sexual harassment prevention policy that meets the minimum requirements set by the State. While a standalone sexual harassment policy can be adopted, incorporating sexual harassment prevention as part of your overall harassment and discrimination policy is also possible, which we think makes good sense. In 2017 NYMIR provided a sample harassment and discrimination policy to all members as part of our Harassment and Prevention Handbook. **For a copy of the Sample Policy please visit NYMIR.org– Document Center or call your NYMIR contact.**

We strongly encourage members to work with their municipal or/labor attorney to ensure that any policy adopted meets the new requirements and conforms to your other municipal policies.

While annual training is also a requirement of the new legislation, the guidance documents indicate that the required training be accomplished by October of **2019** (and then annually thereafter). Over the next few weeks, NYMIR will be providing more information on how we can assist members in meeting these new training requirements. We will be offering webinars, seminars and on-line training that will give members the tools they need to provide the necessary training to their employees.

In the meantime, if you have any questions please feel free to contact us.

Member Service Department

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