

**Meeting Minutes  
Town of Morristown  
September 18, 2018**

**Present:** Gary Turner, David VanArnam, Chris Coffin, Shawn Macaulay

**Absent:** Frank Putman

**Also Present:** Dean Hoffman (Highway), Chris Sherwin (Codes), Joseph Lightfoot (County Legislator), Wayne Moquin, Thomas Bell III, Jason Pfothenauer (County Planning)

The meeting was called to order at 7 PM by Deputy Supervisor Chris Coffin.

**Pledge of Allegiance:** Led by Shawn Macaulay

**Approval of Minutes:** A motion was made by Councilman David VanArnam to approve the minutes of August 14, 2018 as presented. The motion was seconded by Councilman Gary Turner.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

**Executive Session:** Deputy Supervisor Coffin stated that the Board needed to enter into executive session to discuss contract negotiations. A motion was made by Councilman Macaulay to enter into executive session to discuss matters relating to contract negotiations under provisions of the Taylor Law. The motion was seconded by Councilman VanArnam.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

The Board went in to executive session at 7:05 PM and returned at 7:12 PM. Deputy Supervisor Coffin reported that no action was taken in executive session.

**Correspondence:** None

**Public Comment 1**

1. George Cosler asked for an update on the burned-out house on English Settlement Road. The Code Officer replied that he had written a letter to the owner. The owner said he has no plans to clean up the property and structure until next year.
2. Joe Lightfoot spoke to the Board about the increase in the Town contribution for workers compensation – up 15% over last year. He also told them that the Raise the Age Law would go into effect on October 1<sup>st</sup> with no funding to accompany this costly mandate for the County. George Cosler asked Mr. Lightfoot if when delinquent properties up for tax sale are not sold in the tax sale do the people living in them get to continue living there. Mr. Lightfoot stated that he thinks the answer is no.

**Old Business**

**1. Village Dissolution Planning-Report**

**County Planning- Comprehensive Plan Presentation:** Jason Pfothenauer reviewed the proposed Comprehensive Plan proposal from the County Planning Department. Plan would look at the strengths and weaknesses of the community and what direction our residents want to see the Town move. The plan will deliver a completed document, a GIS atlas of points within the document and will fully support the plan creation process with

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advertising, and the facilitation of 4 planned public meetings. Deputy Supervisor Coffin asked the Board if they wanted to take action on the submitted Memorandum of Understanding from County Planning. Carrie Tuttle from the Development Authority reminded the Board that the Dissolution Plan budget has the funding for the study. Deputy Supervisor Coffin stated that the comprehensive Plan would be a valuable roadmap for the Town to grow.

A motion was made by Councilman VanArnam to authorize the Supervisor to execute the Memorandum of Understanding as presented from the County Planning Office for the creation of a Comprehensive Plan. The motion was seconded by Councilman Macaulay.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye  
Deputy Supervisor Coffin stated that the Board would present a Comprehensive Plan committee at the October 16 meeting.

**2. 2019 Budget Process-Report:** Deputy Supervisor Coffin noted that the Board had a revised preliminary budget before them. He covered the following items. In regard to a financial review for the Town the Board will wait until the 2020 budget. Historian stipend-tabled. Extra paving in 2019 will be considered in 2019 after looking at paving costs and fund balance, and not put into the 2019 budget. \$12,000 will be put into Highway equipment repairs for work on the Towns dozer. Fund Balance from 2018 will be used to purchase a replacement pickup truck for the Highway in 2019. Sewer District 1 will need a budget modification in the equipment line to account for the \$14,000 purchase of a vacuum pump. It was noted that the 2 main pumps in the vacuum plant separate from the vacuum pump are very old and approaching the point where they will fail and beyond repair. Councilman VanArnam stated that the Town needs to meet with the Village on compensation for flow from Village system users served by the Town vacuum plant.

**3. Other Old Business:** None

**New Business**

**1. Authorize 2019 Winter Sand Bid:** The Board decided to use County Bid pricing for winter sand rather than advertise for it. A motion was made by Councilman VanArnam and seconded by Councilman Turner to purchase winter sand through County Bid.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

**2. Authorize 2019 Fuel Oil Bid:** A motion was made by Councilman Macaulay and seconded by Councilman VanArnam to advertise for 2019 heating fuel bids for the Town. The bids will be opened at the October 16<sup>th</sup> regular meeting.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

**3. Tax Cap Law 2019:** The Board received a copy of the proposed Tax Cap Law for 2019. The Board agreed that they did not intend to exceed the cap but felt it was prudent to enact the law to give them the ability to do so if necessary. A motion was made to advertise a public hearing for Local Law #3 of 2018 by Councilman VanArnam. The motion was seconded by Councilman Turner.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

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- 4. Liquor License Renewal/Waiver Resolution:** The Board received notice of application from Langtry's LLC for Langbrook Golf Course. A request for a Resolution of Waiver was also received with the notification. The Board had no issues with the application and stated they wanted to assist and promote business in the Town where they could. A motion was made by Councilman Macaulay with a second by Councilman VanArnam, to adopt Resolution #12 of 20018 as follows:

Resolution #12 of 2018

**Whereas,** Thomas W. Langtry D.B.A. Langtry's, LLC, submitted a Notice of Intent to file a renewal application for an On-Premises Alcoholic Beverage License for liquor, wine, beer and cider to be sold at 95 Hamel Road, Morristown, New York; and

**Whereas,** pursuant to the applicable provisions of the Alcohol and Beverage Control Law Section 110-b, Subdivision 1(b), the Town of Morristown has been notified of their intent to file an application for a liquor license renewal with the New York State Liquor Authority; and

**Whereas,** a thirty (30) day hold before said application can be filed is mandated by New York Alcohol and Beverage Control Law, however this time- period may be waived by the municipality; and

**Whereas,** the Town Board wishes to assist the applicant in expediting the application process so as to allow the business to achieve the greatest level of success by advancing this approval process so that the current license does not lapse; now therefore be it

**Resolved,** that to the extent permitted by the New York State Liquor Authority, the Town Board waives the requirement that written notice of the application be given to the Town at least thirty (30) days prior to submitting this application; and be it further

**Resolved,** the Town Clerk is hereby authorized to issue a letter to the applicant and to the New York State Liquor Authority to confirm the Town's receipt of the Notice of Intent to file for the liquor license renewal and a waiver of thirty (30) day hold on the processing of said application.

**Vote:** Gary Turner-Aye, David VanArnam-Aye, Shawn Macaulay-Aye, Chris Coffin-Aye

**Department Reports**

- 1. Highway Department:** Written Report given the Board.
- 2. Code Enforcement Office:** Written report given to the Board. Chris Sherwin informed the Board he had started fire inspections for the year. Noted floor joists in his office are broken and need replacement. Deputy Supervisor Coffin asked him to get a repair estimate.
- 3. Sewer Districts:** Previously noted condition of main pumps probably needing replacement soon in vacuum plant.

**Public Comment 2:** None

**Adjournment:** The meeting was adjourned upon motion at 8:10 PM

Meeting minutes prepared and respectfully submitted by David Murray, Town Clerk